



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

8/20/2024

Isabel Mendoza
Isabel Mendoza
1016 Kensington Avenue SW
Grand Rapids, MI 49503

License Number: DF410245585

Dear Isabel Mendoza,

This letter is to advise you that the 8/19/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(3)	There was no record of daily child attendance for the child care home.	I will keep a dated daily attendance record of the children in care, including the child's first and last name and the time of arrival and departure. I will keep these on file for 4 years.	Immediately and ongoing.
R 400.1945(2)	The written emergency response plan did not include a plan for shelter-in-place, lockdown, contacting parents and reuniting families, continuing operations during and after a disaster, and how infants, toddlers, children with special needs, and children with chronic medical conditions will be	I will include a plan for shelter-in-place, lockdown, contacting parents and reuniting families, continuing operations during and after a disaster, and how infants, toddlers, children with special needs, and children with chronic medical conditions will be	7/24/2024

	accommodated in all types of emergencies.	accommodated in all types of emergencies in my written emergency response plan. I will post this in my child care home.	
R 400.1945(4)	There was no record of fire drills being practiced for the child care home.	I will conduct fire drills quarterly and document them including the date and the time it takes to evacuate. I will keep these records on file for 4 years.	Immediately and ongoing.
R 400.1945(5)	There was no record of tornado drills being practiced for the child care home.	I will conduct at least two tornado drills between March and November and document them including the date. I will keep these records on file for 4 years.	Immediately and ongoing.
R 400.1945(1)(e)	The written emergency response plan did not include a plan for crisis management, including but not limited to intruders, active shooters, bomb threats, and other man- or woman-caused events.	I will include a plan for crisis management, including but not limited to intruders, active shooters, bomb threats, and other man- or woman-caused events in my written emergency response plan. I will post this in my child care home.	7/24/2024
R 400.1920(5)(a)	Licensee installed a new play structure requiring surfacing material underneath. The surfacing material had not been extended to the full area under the new play structure.	I will extend the surfacing material under the play structure in my backyard to, at minimum, fully extend to the size of the play structure. I will not allow children in care to use this structure until adequate surfacing material has been installed.	8/9/2024

R 400.1932(2)	The child safety latches on the drawers in the kitchen were not working properly; there were scissors in a drawer in the bathroom that children utilize and the drawer did not have a child safety latch; and there were broken pieces of stone/brick underneath the fireplace posing a hazard.	I will replace the child safety latches in the kitchen that are not working properly, install child safety latches on the drawers in the bathroom containing dangerous/hazardous materials (or remove these items), and remove the stone/brick that is underneath the fireplace which is posing a hazard. In the future, I will make sure that all child safety latches are functioning properly and replace them when they are not. I will also refrain from having dangerous/hazardous materials accessible to children.	7/24/2024
R 400.1941(2)	There was a bag with newspapers and plastic gates stored within 4-feet of the furnace and water heater.	I will remove all of the items stored within 4-feet of the furnace and water heater and will not store items in this area in the future.	Immediately and ongoing.
R 400.1934(4)	There was no radon test conducted within the last 4 years.	I will schedule and conduct a radon test for my home and send the results to the consultant. In the future, I will make sure to have a radon test conducted every 4 years at the time of license renewal.	8/2/2024
R 400.1925(2)(b)	There was no consent and disclosure form on file for the licensee or adult household member.	I will complete the consent and disclosure form and keep it on file. I will have the adult household member complete the consent	Immediately and ongoing.

		and disclosure form and I will keep it on file as well.	
R 400.1905(9)	Licensee had not taken the Health and Safety Refresher courses for 2022 or 2023.	I will take the 2022 Health and Safety Refresher course and the 2023 Health and Safety Refresher course within 10 business days. In the future, I will make sure to take the updated health and safety refresher courses released by the department within 6 months of their release.	7/30/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Stacie Fifelski at (517) 643-6828 or fifelskis@michigan.gov. In the event that Stacie Fifelski is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Stacie Fifelski, Licensing Consultant