



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 9, 2023

Amy Marsman
345 Donna
Lowell, MI 49331

RE: License #: **DF410081890**
Amy Marsman
345 Donna
Lowell, MI 49331

Dear Mrs. Marsman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/30/2023, I found 15 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R400.1907(1)(a) Child's records.
- R400.1907(3) Child's records.
- R400.1914(2) Daily activity program.
- R400.1916(15) Bedding and sleeping equipment.
- R400.1921(1) Water hazards; water activities.
- R400.1921(3) Water hazards; water activities.
- R400.1921(8) Water hazards; water activities.
- R400.1931(8) Food preparation and service.;

R400.1945(1)(a) Emergency; plan; drill.

R400.1945(1)(b) Emergency; plan; drill.

R400.1945(1)(c) Emergency; plan; drill.

R400.1945(1)(d) Emergency; plan; drill.

R400.1945(1)(e) Emergency; plan; drill.

R400.1945(2) Emergency; plan; drill.

R400.1945(4) Emergency; plan; drill.

Due to the violations, you must send us a corrective action plan by 6/20/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail. **A follow up inspection will be conducted.**

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacia Thrower". The signature is fluid and cursive, with the first name "Stacia" and last name "Thrower" clearly distinguishable.

Stacia L. Thrower, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909
(616) 916-5504

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF410081890
Licensee Name:	Amy Marsman
Licensee Address:	345 Donna Lowell, MI 49331
Licensee Telephone #:	(616) 897-8857
Licensee:	N/A
Name of Facility:	Amy Marsman
Facility Address:	345 Donna Lowell, MI 49331
Facility Telephone #:	(616) 897-8857
Original Issuance Date:	07/27/1998
Capacity:	7
Age Range:	Ages Birth Thru 14 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/30/2023

		No. of Records Reviewed
No. of children enrolled in care	18	10
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The main level of the home is approved for child care use excluding the master bedroom.

Exiting information (including second floor and basement): The front door and side doors provide adequate exits from the main level. There is a sliding door from the kitchen that leads to an enclosed porch.

Approved variances - No Yes Description: Capacity/Ratio

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
There is one pet dog in the home.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
There is a hot tub located in the back yard. A fence encloses the hot tub.
- Swimming pool? No Yes If yes, describe pool and barriers.
There is a hard sided - above ground pool in the back yard. The pool measures at least four feet on all sides. There is a deck with a locked gate on the rear side of the pool.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Four of ten child information cards reviewed lacked information regarding child allergies.

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

Daily attendance records do not include each child's last name.

R 400.1914 Daily activity program.

(2) A licensee shall plan daily activities so that each child may do any of the following:

(f) Rest, sleep, or both.

Opportunities for rest and/or sleep are not provided. Mrs. Marsman explained that most of the children in care do not rest or sleep. She stated that rest time consisted of the children watching a movie. I provided technical assistance to Mrs. Marsman regarding the administrative rules related to the daily activity program and I specifically discussed the need to offer opportunities to rest and/or sleep for young children. There were six children in care on the date of inspection ranging in age from 8 months – 4 years of age. I explained to Mrs. Marsman that children are not required to sleep, but the opportunity to rest and/or sleep is required.

R 400.1916

Bedding and sleeping equipment.

(15) Children over 24 months of age shall have an individual, age appropriate, clean, comfortable, and safe place to sleep or rest. The floor may be used only when padded, warm, and free from drafts and when there is a mat, sleeping bag, blanket, or similar piece of bedding between the floor and the child.

There is an insufficient quantity of appropriate resting/sleeping equipment in the home. There were two pack and play cribs present at the time of inspection. There were no pieces of bedding for children to utilize for rest as rest and/or sleep time is not offered. Mrs. Marsman explained that she had mats at one time, but they were discarded due to damage. She explained if children are tired, they typically will rest on the sofa but most of the children don't rest or sleep. I provided technical assistance to Mrs. Marsman regarding bedding and sleeping equipment. I explained that in order to offer rest and/or sleep appropriate pieces of bedding would be required per the administrative rules.

R 400.1921

Water hazards; water activities.

(1) A licensee shall ensure that barriers exist to prevent children from gaining access to any swimming pool, drainage ditch, well, natural or constructed pond, or other body of open water located on or adjacent to the property where the child care home is located. These barriers must be a minimum of 4 feet in height and appropriately secured to prevent children from gaining access to such areas.

The back yard is the designated outdoor play area for children. There is an above ground – hard sided swimming pool in the back yard which measure 4 feet on each of its sides. However, the pool pump is adjacent to the swimming pool, and it is not protected or enclosed. The pool pump will allow footing for a child to stand on and potentially fall into the swimming pool. I provided technical assistance to Mrs. Marsman regarding the administrative rules pertaining to water hazards. I explained pool equipment such as pumps must be protected to prevent access to the swimming pool.

R 400.1921 Water hazards; water activities.

(3) A hot tub or spa pool, whether indoors or outdoors, must be made inaccessible to children in care by the use of a locked hard cover.

There is a hot tub located in the back yard. The hard cover was not locked on all sides as the two locks on the rear of the hard cover were unlocked at the time of inspection.

R 400.1921 Water hazards; water activities.

(8) Rescue equipment must be readily accessible at all times.

There is no rescue equipment available to use. I asked Mrs. Marsman if she had rescue equipment available such as a rescue pole or ring buoy. She stated that she had a regular pole but no specific rescue equipment.

R 400.1931 Food preparation and service.

(8) Bottles used for feeding must be labeled with the child's first and last name and date, refrigerated, and served only to the child on the label.

I observed an infant feeding bottle during the onsite inspection. The bottle was not labeled with the infant's name and date. Mrs. Marsman stated that she only had one infant in care, and she was not aware that bottles needed to be labeled.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

(a) Fire evacuation.

There is no written plan for fire evacuation.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

- (b) Tornado watches and warnings.

There is no written plan for tornado watches and warnings.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

- (b) Serious accident or injury.

There is no written plan for serious accidents or injury.

R 400.1945 Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

- (d) Water emergencies, if applicable.

There is no written plan for water emergencies.

R 400.1945 Emergency; plan; drill.

1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

- (e) Crisis management including, but not limited to, all of the following:

- (i) Intruders.
- (ii) Active shooters.
- (iii) Bomb threats.
- (iv) Other man- or woman-caused events.

There is no written crisis management plan addressing any of the above required information.

R 400.1945 Emergency; plan; drill.

- (2) The written plan must include all of the following:
 - (a) A plan for evacuation.
 - (b) A plan for safely moving children to a relocation site.
 - (c) A plan for shelter-in-place.
 - (d) A plan for lockdown.
 - (e) A plan for contacting parents and reuniting families.
 - (f) A plan for continuing operations during or after a disaster.
 - (g) A plan for how infants and toddlers will be accommodated in all types of emergencies.
 - (h) A plan for how children with special needs will be accommodated in all types of emergencies.
 - (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

There are no written emergency plans at the child care home addressing the above information.

R 400.1945 Emergency; plan; drill.

- (4) Fire drills must be practiced while children are in care at least once quarterly, and a written record that includes the date and time it takes to evacuate must be maintained.

The written record of practiced fire drills does not include the time it takes to evacuate. I provided technical assistance to Mrs. Marsman regarding this administrative rule.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of the child care license with a follow up inspection.



6/9/2023

Stacia L. Thrower
Licensing Consultant

Date