



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 30, 2023

Amy Marsman  
 345 Donna  
 Lowell, MI 49331

RE: License #: **DF410081890**

RE: SI LOG #: **Amy Marsman  
 345 Donna  
 Lowell, MI 49331**

Dear Mrs. Marsman:

This letter is to advise you that the 06/28/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1907	Child information cards lacked information regarding allergies.	Child information cards were updated to include allergy information.	6/28/2023
R400.1907	Daily attendance records do not include the last names of children in care.	Children's last names have been added to the daily attendance record.	6/28/2023
R400.1914	Opportunities for rest/sleep are not provided.	The child care home's daily activity plan was updated to include rest/sleep.	6/28/2023
R400.1916	There is an insufficient quantity of appropriate resting and sleeping equipment.	Adequate sleeping and resting equipment is available for children.	6/28/2023

R400.1921	The swimming pool's pump is accessible to children creating a water hazard.	A gate/fence was placed around the pool pump to preventing footing allowing access to the swimming pool.	6/28/2023
R400.1921	The hard cover for the hot tub located in the back yard is not locked on all sides.	The hard cover is locked on all sides.	6/28/2023
R400.1921	There is an above ground hard sided swimming pool located in the back yard. There is no water rescue equipment available for water emergencies.	Rescue equipment is readily available near the water hazard.	6/28/2023
R400.1931	Infant bottles are not labeled.	All infant bottles will be labeled.	6/28/2023
R400.1945	There is no written plan for fire evacuation.	A plan for fire evacuation has been written.	6/28/2023
R400.1945	There is no written plan for tornado watches and warnings.	A plan for tornado watches and warnings has been written.	6/28/2023
R400.1945	There is no written plan regarding serious accidents and injuries.	A plan has been written to address serious accidents and injuries.	6/28/2023
R400.1945	There is no written plan regarding water emergencies.	A written plan for water emergencies has been developed and posted.	6/28/2023
R400.1945	There is no written crisis management plan.	A crisis management plan has been written.	6/28/2023
R400.1945	The written crisis plan must include a plan for infants and toddlers, reunifying families, and children with special needs.	The written crisis management plan includes all required information.	6/28/2023
R400.1945	The record of practiced fire drills does not include the time it takes to evacuate.	Evacuation time will be recorded regarding fire drills.	
R400.1945	All written plans have been posted.	Mrs. Marsman posted all evacuation plans as required.	6/28/2023

Sincerely,

A handwritten signature in cursive script, appearing to read "Stacia L. Thrower".

Stacia L. Thrower, Licensing Consultant  
Bureau of Community and Health Systems  
Unit 13, 7th Floor  
350 Ottawa, N.W.  
Grand Rapids, MI 49503  
(616) 916-5504