



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 30, 2023

Gloria Giles
3312 Saint Antoine Ave.
Kalamazoo, MI 49006

RE: License #: DF390406935
Investigation #: 2023D0248011
Granny Girl Daycare

Dear Ms. Giles:

I conducted a special investigation because the child care licensing division received information regarding your facility that related to licensing rules or law. The information was related to the following:

- R 400.1908(1) Capacity.
- R 400.1910(1) Ratio of personnel to children.
- R 400.1932(1) Home maintenance and safety.

The details of the information are in the attached report. To investigate:

- I interviewed the licensee
- I completed an on-site inspection on the following date: 04/18/2023.

As a result of this investigation, I found the following violation(s):

- R 400.1907(1)(a) Child's records.**
- R 400.1907(3) Child's records.**

I recommend no change to the current license status.

Due to the violations, you must send us a corrective action plan by 06/15/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

During this special investigation:	Yes	No
A rule or law violation was found and a serious injury or death occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
A rule or law violation was found and abuse and/or neglect of a child occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

This report and any related corrective action plans must be filed in your licensing notebook. This report and any related corrective action plans will be online for parents to review under the [Statewide Search for Licensed Child Care Centers and Homes](#).

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616) 356-0183.

Sincerely,



Jennifer Blake, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 269-615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
SPECIAL INVESTIGATION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF390406935
Investigation #:	2023D0248011
Complaint Receipt Date:	04/14/2023
Investigation Initiation Date:	04/18/2023
Report Due Date:	06/13/2023
Licensee Name:	Gloria Giles
Licensee Address:	3312 Saint Antoine Ave. Kalamazoo, MI 49006
Licensee Telephone #:	(269) 487-8807
Administrator:	N/A
Licensee Designee:	N/A
Name of Facility:	Granny Girl Daycare
Facility Address:	3312 Saint Antoine Ave. Kalamazoo, MI 49006
Facility Telephone #:	(269) 487-8807
Original Issuance Date:	03/03/2021
License Status:	REGULAR
Effective Date:	09/03/2021
Expiration Date:	09/02/2023
Capacity:	6
Program Type:	CHILD CARE FAMILY HOME (CAPACITY 1-6)

II. ALLEGATION(S)

	Violation Established?
The child care home has at least 10 children in care.	No
There is trash outside of the child care home and garbage bags overflowing from the garbage bins.	No
Additional Findings	Yes

III. METHODOLOGY

04/14/2023	Special Investigation Intake 2023D0248011
04/18/2023	Special Investigation Initiated - On Site 10:36 AM Interview with Licensee Gloria Giles
04/18/2023	Contact - Telephone call made Left Message for Child A and Child B's Mother, could not leave message for Child C's Mother
05/01/2023	Contact - Telephone call made Attempted to contact Child A and Child B's Mother, and Child C's Mother. Both voicemail boxes full
05/25/2023	Contact - Telephone call made Attempted to contact Child A and Child B's Mother, and Child C's Mother. Both voicemail boxes full.
05/25/2023	Inspection Completed-BCAL Sub. Compliance
05/25/2023	Exit Conference – Licensee Gloria Giles

ALLEGATION: The child care home has at least 10 children in care.

INVESTIGATION: I received an anonymous complaint stating that Ms. Giles cares for “at least” 10 children that are “dropped off at all times of the day and night.” I conducted an unannounced on-site inspection on 04/18/2023 at 10:36am. When I arrived, Ms. Giles was present with three child care children. I informed Ms. Giles of the allegations, and she explained that she had some issues with her neighbors that she used to care for, and she felt they were calling in complaints. Ms. Giles explained that she has 24 grandchildren total, and she cares for eight of them at times during child care hours after school and she also cares for up to six of her grandchildren that will come later in the day and stay overnight at times. Ms. Giles is licensed to provide overnight care. There are five unrelated child care children enrolled with the child care home, however all of the children do not come five days a week or on regular schedules. Ms. Giles provides care for her eight grandchildren; three grandchildren are under the age of 6 and five grandchildren are over 6 years old. Ms. Giles reiterated that most of the time, her grandchildren do not come until after school, when most of her child care children have left the home. I reviewed the ratio and capacity rules pertaining to relative children over the age of six with Ms. Giles.

On 04/18/2023, 05/01/2023 and 05/25/2023 I attempted to contact Child A and Child B’s Mother as well as Child C’s Mother. On 04/18/2023, I left a message for Child A and Child B’s Mother. I was not able to leave a voicemail for Child C’s Mother as the voicemail box was full on any attempted contact date. I did not receive a return call by the end of the investigation from Child A and Child B’s Mother.

APPLICABLE RULE	
R 400.1908	Capacity.
	(1) The licensee shall ensure that the actual number of unrelated children in care at any 1 time does not exceed the number of children for which the child care home is licensed, not more than 6 children for a family child care home and not more than 12 children for a group child care home.

ANALYSIS:	There was not sufficient evidence to suggest that Ms. Giles exceeds the capacity of 6 unrelated children. Ms. Giles provides care for eight of her grandchildren, of which only three are under the age of six and staggers the arrival of her enrolled child care children.
CONCLUSION:	VIOLATION NOT ESTABLISHED

APPLICABLE RULE	
R 400.1910	Ratio of personnel to children.
	(1) The ratio of personnel to children present in the home at any 1 time must be not less than 1 member of the personnel to 6 children. The ratio must include all children in care who are not related to any personnel and any of the following children who are less than 6 years of age: (a) Children of the licensee. (b) Children of a child care staff member or child care assistant. (c) Children related to any member of the household by blood, marriage, or adoption.
ANALYSIS:	There was not sufficient evidence to suggest that Ms. Giles exceeds the capacity of 1 staff member to 6 children. Ms. Giles provides care for eight of her grandchildren, of which only three are under the age of six and staggers the arrival of her enrolled child care children.
CONCLUSION:	VIOLATION NOT ESTABLISHED

ALLEGATION: There is trash outside of the child care home and garbage bags overflowing from the garbage bins.

INVESTIGATION: On 04/18/2023, I arrived at Ms. Giles' home unannounced. I observed two trash bins on the side of the home. The trash bins had the lids closed with no garbage surrounding the home. The premises appeared to be maintained in a safe condition. When I informed Ms. Giles of the allegation, she explained that she had issues with her neighbors across the street, who she had to contact the police about after they cut her Christmas light wires. Ms. Giles could not recall a time that she had her garbage overflowing adding that it is picked up once a week by a garbage service. I walked outside with Ms. Giles around the home to observe the premises and there were no visible concerns.

On 04/18/2023, 05/01/2023 and 05/25/2023 I attempted to contact Child A and Child B's Mother as well as Child C's Mother. On 04/18/2023, I left a message for Child A and Child B's Mother. I was not able to leave a voicemail for Child C's Mother as the voicemail box was full on any attempted contact date. I did not receive a return call by the end of the investigation from Child A and Child B's Mother.

APPLICABLE RULE	
R 400.1932	Home maintenance and safety.
	(1) The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.
ANALYSIS:	There is not sufficient evidence that the child care home premises is not maintained in a clean, safe and comfortable condition. On 04/18/2023, when onsite, I observed no concerns.
CONCLUSION:	VIOLATION NOT ESTABLISHED

ADDITIONAL FINDINGS:

INVESTIGATION: On 04/18/2023, during the onsite inspection, I requested child information cards from Ms. Giles. Ms. Giles did not have child information cards for four of the five child care children enrolled. She also did not have child information cards for six of her grandchildren in care. I showed Ms. Giles where the child information cards are located on our website.

APPLICABLE RULE	
R 400.1907	Child's records.
	(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

	(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.
ANALYSIS:	On 04/18/2023, Ms. Giles did not have a completed child information card prior to children’s attendance for all enrolled children.
CONCLUSION:	VIOLATION ESTABLISHED

INVESTIGATION: On 04/18/2023, during the onsite inspection, I requested attendance records from Ms. Giles, to see the number of children present on various dates. Ms. Giles stated that she did not feel she had a good system to take attendance and knew that she did not have arrival and departure times entered. Ms. Giles provided me with the first week of attendance she could locate, which was 04/02/2023-04/08/2023 and she was missing the prior week. On the week of attendance provided, eight of the thirteen children did not have their accurate arrival and departure times entered, and all children on the attendance record did not have first and last names listed. I explained to Ms. Giles that importance of adequate attendance records. Ms. Giles and I discussed various strategies to help keep attendance including electronic options and a clipboard located by the front door.

APPLICABLE RULE	
R 400.1907	Child's records.
	(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.
ANALYSIS:	Attendance records for children including first and last names were not kept. On 04/18/2023, Ms. Giles could not locate one week of attendance for children, and first and last name or arrival and departure times were not kept.
CONCLUSION:	VIOLATION ESTABLISHED

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend no change in license status.

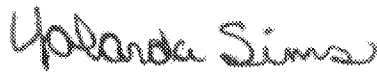


5/30/2023

Jennifer Blake
Licensing Consultant

Date

Approved By:



5/30/2023

Yolanda Sims
Area Manager

Date