



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 15, 2022

Caprice Branch
2710 S. Burdick St.
Kalamazoo, MI 49001

RE: License #: DF390406620
Little Cubs And Lady Bugs
2710 S. Burdick St.
Kalamazoo, MI 49001

Dear Ms. Branch:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on April 14, 2022, I found six violation(s) listed below and explained in the attached report:

- R 400.1907(1)(a) Child's records.
- R 400.1907(1)(b) Child's records.
- R 400.1907(3) Child's records.
- R 400.1918(5) Medication; administration; procedures.
- R 400.1919(1) Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.
- R 400.1921(1) Water hazards; water activities.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Carrie Harris

Carrie Harris, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-5617

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF390406620
Licensee Name:	Caprice Branch
Licensee Address:	2710 S. Burdick St. Kalamazoo, MI 49001
Licensee Telephone #:	(773) 899-8750
Licensee:	N/A
Name of Facility:	Little Cubs And Lady Bugs
Facility Address:	2710 S. Burdick St. Kalamazoo, MI 49001
Facility Telephone #:	(773) 899-8750
Original Issuance Date:	10/21/2021
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 04/14/2022

	No. of Records Reviewed	
No. of children enrolled in care	5	5
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	1	
No. of other children present at time of inspection	2	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input type="checkbox"/>

Approved child use space: The main floor living room, playroom, kitchen/dining area, and full bathroom are approved for child care use.

Exiting information (including second floor and basement): The main level of the home has two back doors and two front doors that are all properly terminated to grade.

Approved variances - No Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
There is a large soft-sided above-ground swimming pool located in the back yard. It is currently not in use but has standing water in the bottom and was broken at the onsite inspection on 04/14/2022. Ms. Branch will not use her backyard until the swimming pool is removed from the premises or the pool is fenced in with fencing that is at least four feet in height and has a locking gate that cannot be operated by a child. Her corrective action plan requires this to be completed by May 14, 2022.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an electric fireplace that is part of a television stand that is located in the main living room. It will not be used during child care hours.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

I reviewed five child information cards and all five cards were missing required information such as admission dates, dates of birth, employer names and phone numbers, allergies/special needs, emergency contact and release information, and parent signatures to administer emergency medical care. One card was also not dated.

R 400.1907 Child's records.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(b) A child in care statement or receipt using a form provided by the department and signed by the parent certifying all of the following:

(i) Receipt of a written disciplinary policy.

(ii) Condition of the child's health.

(iii) Acknowledgement that the parent has been offered either a copy of the licensing rules for a child care home or has been given the website for an electronic copy of these rules.

(iv) Agreement as to who will provide food for the child.

(v) Acknowledgement that firearms are on the premises, if applicable.

(vi) If the child care home was built prior to 1978, then the licensee shall inform the parents of each child in care and all personnel of the potential presence of lead-based paint or lead dust hazards, unless the licensee maintains documentation from a lead testing professional that the home is lead safe.

I reviewed five child files and three children did not have child in care statements signed by the parent certifying all the above information.

R 400.1907 Child's records.

(3) Dated daily attendance records of children in care must be maintained and include the child's first and last name and the time of arrival and departure. Electronic records may be used. If electronic records are used, they must be available to the department at the time of the inspection. If electronic attendance records are not available during an on-site inspection, the child care home is in violation of this rule.

The dated daily attendance records for children did not include the children's last names.

R 400.1918 Medication; administration; procedures.

(5) All medication must be kept out of the reach of children and returned to the child's parent when he or she determines it is no longer needed or when it has expired.

Desitin cream, which is a topical non-prescription medication, was within reach of children on the bottom shelf of the changing table in the play room.

R 400.1919 Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.

(1) An applicant shall obtain a written statement, signed by a licensed physician or his or her designee within 1 year before issuance of the initial license, that attests to the applicant's mental and physical health. The attestation must be renewed at the time of subsequent license renewals.

The licensee had a medical clearance that was signed by a licensed physician on 12/16/2020. The written statement attesting to her mental and physical health was not renewed at the time of the renewal. At technical assistance, this form must be provided to the department when it is received.

R 400.1921 Water hazards; water activities.

(1) A licensee shall ensure that barriers exist to prevent children from gaining access to any swimming pool, drainage ditch, well, natural or constructed pond, or other body of open water located on or adjacent to the property where the child care home is located. These barriers must be a minimum of 4 feet in height and appropriately secured to prevent children from gaining access to such areas.

The licensee did not ensure that a barrier exists to prevent children from gaining access to the soft-sided above ground swimming pool located in the backyard. The swimming pool is broken and has standing water in the bottom and presents a drowning hazard to children. As technical assistance, the backyard cannot be used until the pool is removed or a four-foot fence is installed around the pool with a locking gate that cannot be operated by a child.

A corrective action plan was requested and approved on 04/14/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).

Carrie Harris

April 15, 2022

Carrie Harris
Licensing Consultant

Date