



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

5/2/2024

Caprice Branch
Little Cubs And Lady Bugs
2710 S. Burdick St., Kalamazoo, MI 49001

DF390406620:

Dear Caprice Branch,

This letter is to advise you that the 4/24/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905(1)	The licensee did not obtain 10 clock hours of training annually. She only got 3.5 clock hours of training in 2022, and 3.0 clock hours of training in 2023.	The licensee stated that moving forward she would obtain 10 clock hours of training annually.	04/24/2024
R 400.1905(7)	The licensee did not have current certification in adult, child, and infant CPR and first aid. Her cards were expired. She stated that she had her recertification scheduled for 04/25/2024.	The licensee stated that she had her recertification for CPR/First Aid scheduled with Cindy Cleveland, from the American Red Cross on 04/25/2024.	04/25/2024
R 400.1907(3)	Daily attendance records were not maintained that included the child's first and last name and time of arrival and departure of each child in care.	The licensee stated that she would maintain daily attendance records for children in care.	04/24/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Carrie Harris at (269) 615-5617 or harrisc15@michigan.gov. In the event that Carrie Harris is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Carrie Harris".

Carrie Harris, Licensing Consultant