



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 15, 2022

Caprice Branch
2710 S. Burdick St.
Kalamazoo, MI 49001

RE: License #: DF390406620

RE: SI LOG #: **Little Cubs And Lady Bugs
2710 S. Burdick St.
Kalamazoo, MI 49001**

Dear Ms. Branch:

This letter is to advise you that the 04/14/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a) Child's records.	I reviewed five child information cards and all five cards were missing required information such as admission dates, dates of birth, employer names and phone numbers, allergies/special needs, emergency contact and release information, and parent signatures to administer emergency medical care. One card was also not dated.	The licensee stated that she would obtain the missing information on the child information cards.	04/14/2022

R 400.1907(1)(b) Child's records.	I reviewed five child files and three children did not have child in care statements signed by the parent certifying all the above information.	The licensee stated that she would have the parents sign the child in care statements.	04/14/2022
R 400.1907(3) Child's records.	The dated daily attendance records for children did not include the children's last names.	Ms. Branch stated that she would be sure to include the children's last names on the daily attendance records.	04/14/2022
R 400.1918(5) Medication; administration; procedures.	Desitin cream, which is a topical non-prescription medication, was within reach of children on the bottom shelf of the changing table in the play room.	Ms. Branch stated that she would keep the diaper cream out of reach of children.	04/14/2022
R 400.1919(1) Communicable disease; immunization; mental and physical health; physician attestation; tuberculosis.	The licensee had a medical clearance that was signed by a licensed physician on 12/16/2020. The written statement attesting to her mental and physical health was not renewed at the time of the renewal. At technical assistance, this form must be provided to the department when it is received.	The licensee stated that she would get an updated medical clearance and submit it to the department.	04/30/2022
R 400.1921(1) Water hazards; water activities.	The licensee did not ensure that a barrier exists to prevent children from gaining access to the soft-sided above ground swimming pool located in the backyard. The swimming pool is broken and has standing water in the bottom and presents a drowning hazard to	Ms. Branch stated that the swimming pool would be removed, or a fence would be installed that is at least four feet in height.	05/14/2022

	children. As technical assistance, the backyard cannot be used until the pool is removed or a four-foot fence is installed around the pool with a locking gate that cannot be operated by a child.		
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,



Carrie Harris, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503
(269) 615-5617