



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

June 2, 2023

Christine Hartman  
6305 Westshire  
Portage, MI 49024

RE: License #: DF390266854  
**Hartman, Christine**  
**6305 Westshire**  
**Portage, MI 49024**

Dear Ms. Hartman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 06/02/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions at (269) 568-2686. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Roxanne Duckworth". The signature is written in a cursive style with a large initial 'R'.

Roxanne Duckworth, Licensing Consultant  
Child Care Licensing Bureau  
611 West Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF390266854
<b>Licensee Name:</b>	Christine Hartman
<b>Licensee Address:</b>	6305 Westshire Portage, MI 49024
<b>Licensee Telephone #:</b>	(269) 324-8909
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Hartman, Christine
<b>Facility Address:</b>	6305 Westshire Portage, MI 49024
<b>Facility Telephone #:</b>	(269) 324-8909
<b>Original Issuance Date:</b>	05/28/2004
<b>Capacity:</b>	7
<b>Age Range:</b>	Ages Birth Thru 12 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 06/02/2023

	No. of Records Reviewed	
No. of children enrolled in care	7	7
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee <input checked="" type="checkbox"/>	
	Assistant Caregivers <input type="checkbox"/>	

Approved child use space: The main level is approved for child care and has a bathroom for child care children to use. The playroom located on the basement level is approved for child use, and four bedrooms on the second level of the home are approved for napping only.

Exiting information (including second floor and basement): There are two remote exits on the main level, including the front door and back sliding-glass door, both leading directly outside. There are two remote exits on the basement level, including the egress window labeled with an exit sign and the stairs leading to the main level. There are two remote exits on the second level, including an egress window labeled with an exit sign in the master bedroom and the stairs leading to the main level.

Approved variances -  No  Yes Description: There is an approved variance for a capacity/ratio increase to allow a capacity of 7 children (1 personnel to 7 children ratio).

Key Indicator Inspection: N/A

### Additional information:

- Pets? No  Yes  If yes, describe.  
There is one dog and two cats in the home.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.  
There is a fireplace located in the living room.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

The fireplace is not used during child care hours and there is a gate around the perimeter of it to prevent children from having access.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home’s records, including staff records and children’s records. Staff records include background checks, medical clearance information, and training information. Children’s records include child information cards and child in care statements/receipts.

During the inspection, I observed six children with the licensee playing outside in the backyard. The children came in and ate snack and then played with Magna-tiles. The licensee maintained good supervision by interacting with the children and positioning herself between the two rooms, so that she could still supervise and talk to the children and answer my questions for the inspection.

The facility is in compliance with all applicable rules and statutes

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care family home (capacity 1-7).

*Roxanne Duckworth*

06/02/2023

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Roxanne Duckworth  
Licensing Consultant

Date