



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 7, 2023

Catherine Reynolds  
 131 N. Wisner Street  
 Jackson, MI 49202

RE: License #: DF380404749  
**Catherine Reynolds**  
**131 N. Wisner Street**  
**Jackson, MI 49202**

Dear Ms. Reynolds:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 6/26/23, I found four violation(s) listed below and explained in the attached report:

- R400.1932(2): Home maintenance and safety
- R400.1944(1): Smoke detectors; fire extinguishers
- R400.1905(9): Training
- R400.1906(1)(c): Records of licensee; child care staff member; child care assistant.

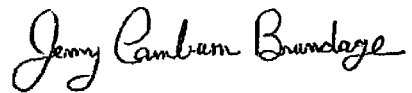
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-262-9717.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Jenny Camburn Brundage". The signature is written in a cursive, flowing style.

Jenny L. Camburn Brundage, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 262-9717

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF380404749
<b>Licensee Name:</b>	Catherine Reynolds
<b>Licensee Address:</b>	131 N. Wisner Street Jackson, MI 49202
<b>Licensee Telephone #:</b>	(517) 315-1331
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Catherine Reynolds
<b>Facility Address:</b>	131 N. Wisner Street Jackson, MI 49202
<b>Facility Telephone #:</b>	(517) 315-1331
<b>Original Issuance Date:</b>	10/12/2020
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 6 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 05/26/2023

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	1	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee <input checked="" type="checkbox"/>	
	Assistant Caregivers <input type="checkbox"/>	

Approved child use space: Living Room, Kitchen, Child Care Room, two bedrooms, and the bathroom. The basement is not approved for child care use but can be used for weather emergency drills or an actual weather emergency. The outdoor play area is fenced.

Exiting information (including second floor and basement): The home uses two remote doors for exits.

Approved variances -  No  Yes Description:

Key Indicator Inspection: No

### Additional information:

- Pets? No  Yes  If yes, describe.  
The home contains one large dog.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1905            Training**

**(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.**

Ms. Reynolds did not complete the health and safety refresher courses.

**R 400.1906            Records of a licensee; child care staff member; child care assistant.**

**(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:**

**(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:**

**(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.**

Ms. Reynolds lacked an updated medical evaluation.

**R 400.1932                    Home maintenance and safety.**

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

The bathroom contained hair products, and small items such as hair pins and earrings accessible to the children.

**R 400.1944                    Smoke detectors; fire extinguishers.**

(1) Operable smoke detectors approved by a nationally recognized testing laboratory must be installed and maintained on each floor of the home, including the basement, and in all sleeping areas and bedrooms used by children in care.

One bedroom used for sleeping lacked an operable smoke detector.

A corrective action plan was requested and approved on 05/26/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

Ms. Reynolds provides the children with both structured and freedom of choice learning. I observed the child in care engaged in quiet time activities. I provided a basic rule review regarding infant safe sleep rules, the written discipline policy, and the use of the background check system.

**IV. RECOMMENDATION**

I recommend issuance of a regular license to this child care family home (capacity 1-6).

*Jenny Camburn Brundage*

6/7/23

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Jenny L. Camburn Brundage  
Licensing Consultant

Date