



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 2, 2022

Mary Bunch  
805 Seymour  
Jackson, MI 49202

RE: License #: DF380337664  
**Bunch, Mary**  
**805 Seymour**  
**Jackson, MI 49202**

Dear Ms. Bunch:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/13/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

**R 400.1904a      Child care staff member; employment requirements.**

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations.

Ms. Bunch lacked documentation that she completed prevention of infectious disease, including immunizations training.

**R 400.1905**

**Training.**

(3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:

- (a) Safe sleep practices to prevent sudden infant death syndrome.
- (b) Recognition of and the reporting of child abuse and neglect.
- (c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

Ms. Bunch lacked completed training documentation regarding the above listed trainings.

**R 400.1905**

**Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.
- (b) Administration of medication.
- (c) Prevention of and response to emergencies due to food and allergic reactions.
- (d) Handling and storage of hazardous materials and the appropriate disposal of biohazardous materials.
- (e) Precautions in transporting children.
- (f) Building and physical premises safety
- (g) All hazards emergency preparedness and response planning.

Ms. Bunch lacked completed training documentation regarding the above listed trainings.

**R 400.1905**

**Training.**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity withing 6 months of the notice.

Ms. Bunch lacked completed training documentation regarding the required health and safety update trainings for 2020 and 2021.

On 7/13/2022, you gave us an acceptable written corrective action plan.

I observed the children engaged in freedom of choice learning. I provided a rule review regarding the required health and safety trainings including yearly updates, infant safe sleep review, and procedures for adding an adult household member. Ms. Bunch is adding more ground cover under her climbers. The ground cover has been purchased and will be delivered in the near future.

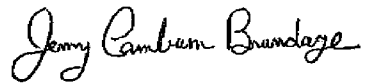
<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-262-9717.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Jenny Camburn Brundage". The signature is written in a cursive, flowing style.

Jenny L. Camburn Brundage, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 262-9717