



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 7, 2022

Donna Houts
 421 Pleasant Street
 Ionia, MI 48846

RE: License #: DF340310811
Donna Houts
421 Pleasant Street
Ionia, MI 48846

Dear Ms. Houts:

This letter is to advise you that the 02/05/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).


Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1906(1)(c)(i) Records of a licensee; child care staff member; child care assistant.	The licensee did not obtain a signed statement by a licensed physician or their designee attesting to their mental and physical health at the time of their renewal.	The licensee will schedule an appointment with their primary care physician to complete their physical.	2/7/2022
R 400.1945(1)(e) Emergency; plan; drill.	The licensee did not create a crisis management plan that includes but not limited to address intruders; active shooters; bomb threats; and other man or woman-caused events.	Licensee is utilizing the template located on the LARA website and will complete the crisis management emergency plan.	2/24/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in black ink, appearing to read 'S. Shankin', with a stylized flourish at the end.

Sean Shankin, Licensing Consultant
Bureau of Community and Health Systems
Unit 13, 7th Floor
350 Ottawa, N.W.
Grand Rapids, MI 49503