



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 6, 2021

Phyllis Manuel
5757 Cartago Drive
Lansing, MI 48911

RE: Application #: DF330410779
Phyllis Manuel
5757 Cartago Drive
Lansing, MI 48911

Dear Ms. Manuel:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a capacity of 6 unrelated children is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Rindfleisch".

Jessica Rindfleisch, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 899-5744

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DF330410779
Applicant Name:	Phyllis Manuel
Applicant Address:	5757 Cartago Drive Lansing, MI 48911
Applicant Telephone #:	(517) 763-7035
Licensee:	N/A
Name of Facility:	Phyllis Manuel
Facility Address:	5757 Cartago Drive Lansing, MI 48911
Facility Telephone #:	(517) 763-7035
Application Date:	10/26/2021
Capacity:	6
Program Type:	CHILD CARE FAMILY HOME (CAPACITY 1-6)

II. METHODOLOGY

02/12/2020	Orientation Scheduled For- New Rules Training
02/12/2020	Orientation Attended New Rules Training
09/20/2021	Inspection Completed-Heating Approved
10/26/2021	Enrollment Online enrollment
10/26/2021	Contact - Document Received
11/03/2021	Contact - Document Sent
11/03/2021	Application Incomplete Letter Sent
11/15/2021	Contact - Document Received Radon results 1.0 pCi/L
11/15/2021	Contact - Document Received
11/15/2021	Contact - Document Received
11/15/2021	Contact - Document Received
11/15/2021	Contact - Document Received
11/17/2021	Contact - Document Received
11/19/2021	Contact - Document Received
11/19/2021	Contact - Document Received
11/29/2021	Contact - Document Received
11/29/2021	Application Complete/Orientation Needed
11/29/2021	Workload Transfer for Orientation
12/03/2021	Inspection Completed On-site

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

A. Description of Facility

Ms. Manuel lives in a two-story home in a cul-de-sac in a quiet residential neighborhood.

Rooms and levels approved for child care use: The main level and basement of the home are approved for use. The front room, living room, dining room, and kitchen on the main level and the main room in the basement are approved for use.

Areas not approved: The second level of the home and the rooms separated from the main room in the basement with doors are not approved for use.

Ages of children served: Ms. Manuel will care for children of all ages.

Equipment: There is an ample amount of play equipment available for the children's use.

Proposed days and hours of operation: Ms. Manuel will operate from 5:30am until midnight, seven days a week.

Previous or concurrent licenses, including children's foster care: Ms. Manuel has been previously licensed as a child care family home under license numbers DF230400254, DF230246089, and DF330094464. She was also previously licensed to provide children's foster care.

Exiting information (including second floor and basement): There is a front door, rear slider door, and a side door that leads into the garage that can be used for emergency escape on the main level. In addition to the stairs leading to the main level of the home, there is a labeled egress window remotely located from the stairs that can be used for emergency escape in the basement.

Outdoor play area description: Ms. Manuel will use her unfenced front yard for outdoor play. Her home is located on a quiet residential street, so there are no hazard concerns in this area. There are no water or other hazards in this area as well. Ms. Manuel plans to eventually use her back yard for outdoor play once she can fence in the area. The yard has a slight drop-off at the rear and edges, so Ms. Manuel plans to install a fence to prevent access to the drop-off. Until a fence is installed the front yard will be used for outdoor play.

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.

- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe. There is an electric fireplace in the living room. The hearth is flat and the fireplace is enclosed.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns:

Explanation of variances, if any: There are no variances granted to this facility.

B. Rule/Statutory Violations

There are no rule violations.

IV. RECOMMENDATION

I recommend issuance of an original license to this child care family home (capacity 1-6).

Jessica Rindfleisch

12/06/2021

Jessica Rindfleisch
Licensing Consultant

Date

Approved By:

Darlese McConnell

12/06/2021

Darlese McConnell
Area Manager

Date