



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 26, 2022

Erin Pittman
1635 S. Crapo
Ithaca, MI 48847

RE: License #: DF290296030
Erin Pittman
1635 S. Crapo
Ithaca, MI 48847

Dear Ms. Pittman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/24/2022, I found three violation(s) listed below and explained in the attached report:

- R400.1905(1) Training.
- R400.1905(9) Training.
- R4001906(1)(c)(i) Records of licensee; child care staff member; child care assistant.

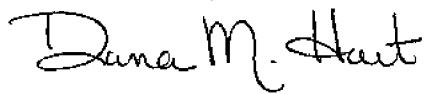
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Dana M. Hart". The signature is written in a cursive style with a large, stylized "D" and "H".

Dana M. Hart, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
517-388-4625

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#:	DF290296030
Licensee Name:	Erin Pittman
Licensee Address:	1635 S. Crapo Ithaca, MI 48847
Licensee Telephone #:	(989) 875-4934
Licensee:	N/A
Name of Facility:	Erin Pittman
Facility Address:	1635 S. Crapo Ithaca, MI 48847
Facility Telephone #:	(989) 506-9510
Original Issuance Date:	06/05/2008
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

05/24/2022

	No. of Records Reviewed	
No. of children enrolled in care	15	5
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	2	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	☒
	Assistant Caregivers	☐

Approved child use space: On the main level: the child care room, family room, kitchen, dining room, bedroom (W), master bedroom and the bathroom (located in the kitchen and closest to the family room) are approved for child care use.

Exiting information (including second floor and basement): There are four exits located on the main level of the home. One door, located in the dining room, exits out to a covered porch with three steps down to the driveway. One door, located in the laundry room, exits out with one step down to the back yard. One door, located in the child care room, exits directly out to the driveway. One door, also located in the child care room, exits out to a cement landing with one step down to the back yard.

Approved variances - ☒ No ☐ Yes Description:

Key Indicator Inspection: No.

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
Two medium sized dogs that have minimal contact with the child care children.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☐ Yes ☒ If yes, describe.
There is a gas fireplace located in the family room.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

When I arrived on-site, Ms. Erin Pittman was present; along with six unrelated child care children and two of her own children over the age of 6. Two of the unrelated children were sleeping while the other four children finished their lunch, used the bathroom, read books and played with puzzles.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905

Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Ms. Erin Pittman had not completed any training hours in 2021.

REPEAT VIOLATION ESTABLISHED

LSR 06/30/2020

Corrective Action Plan 06/24/2020

R 400.1905

Training

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Ms. Erin Pittman had not completed the Ongoing Health and Safety Training for 2021.

R 400.1906

Records of a licensee; child care staff member; child care assistant.

(1) A licensee shall maintain a file for each child care staff member and each child care assistant that includes all of the following:

(c) A statement signed by a licensed physician or his or her designee that attests to the individual's mental and physical health., and which must be updated as follows:

(i) For an applicant or licensee, within 1 year before issuance of the initial license and at the time of subsequent renewals.

Ms. Erin Pittman did not have a completed medical clearance form to submit for this renewal.

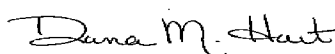
Technical assistance and consultation were provided to Ms. Pittman in the following areas:

- Sign, date and keep on file the consent and disclosure forms for all adult household members.
- **R400.1907(1) Child's record.** Ensure that parents include their work telephone number on their child information card.
- Update child information cards and child in care statements with the most current ones.
- Discussed how to find trainings on MiRegistry.

A corrective action plan was requested and approved on 05/24/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



05/26/2022

Dana M. Hart
Licensing Consultant

Date