



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 12, 2023

Patricia Hudecz
922 River St
Alma, MI 48801

RE: License #: DF290031644
Patricia Hudecz
922 River Street
Alma, MI 48801

Dear Ms. Hudecz:

This letter is to advise you that the 06/05/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1905(1) Training.	Ms. Patricia Hudecz could only provide nine hours of training for the calendar year 2021 and three hours of training for the calendar year 2022.	Ms. Hudecz will find missing certificates for 2022. She will make up missing training hours for 2021 (1 hr.) and 2002. She will check her training hours around Thanksgiving, so she will have a month to complete required hours.	09/01/2023
R400.1907(2) Child's records.	Five child information cards and in care statements were reviewed. Two of the child information cards had not been updated since 02/21/2022; and four of the child in care statements	Ms. Hudecz will have parents update child information cards and child in care statements. She will have all parents update information cards and in care	07/01/2023

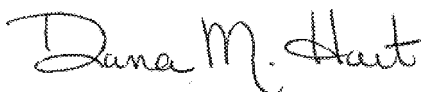
	had not been updated since 06/22/2021; 06/24/2021; 01/04/2021 and 02/21/2022.	statements in January of every year.	
R400.1945(4) Emergency; plan; drill.	Ms. Patricia Hudecz's written fire drill plans did not include a recorded evacuation time.	Ms. Hudecz will begin recording escape times for fire drills; and she will add evacuation times to her daily planner.	06/06/2023
R400.1952(1)(b) Child transportation; parent permission; child information card; required when off-premises.	Prior to transporting children on non-routine field trips, Ms. Patricia Hudecz did not have parents sign and date a permission slip prior to each trip.	Ms. Hudecz will contact parents before transporting either on paper or text and record/sign at the end of each trip. She will print blank transportation slips to keep on hand.	06/06/2023.

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Dana M. Hart, Licensing Consultant
 Child Care Licensing Bureau
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 (517) 388-4625