



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

May 6, 2021

Courtney Hunt  
4677 Sandtrap Dr.  
Traverse City, MI 49685

RE: Application #: DF280407659  
**COURTNEY'S KID CARE CENTER**  
**4677 Sandtrap Dr.**  
**Traverse City, MI 49685**

Dear Ms. Hunt:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a capacity of 6 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker  
Child Care Licensing Bureau  
701 S. Elmwood Ave, Suite 11  
Traverse City, MI 49684  
(231) 357-5352

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF280407659
<b>Licensee Name:</b>	Courtney Hunt
<b>Licensee Address:</b>	4677 Sandtrap Dr. Traverse City, MI 49685
<b>Licensee Telephone #:</b>	(920) 257-3724
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	COURTNEYSKIDCARECENTER
<b>Facility Address:</b>	4677 Sandtrap Dr. Traverse City, MI 49685
<b>Facility Telephone #:</b>	(920) 257-3724
<b>Application Date:</b>	03/15/2021
<b>Capacity:</b>	6
<b>Program Type:</b>	CHILD CARE FAMILY HOME (CAPACITY 1-6)

## II. METHODOLOGY

03/15/2021	On-Line Application Incomplete Letter Sent
03/15/2021	On-Line Enrollment
03/16/2021	PSOR on Address Completed
03/16/2021	Contact - Document Sent act & rule books
03/16/2021	Inspection Report Requested - Health
03/16/2021	Application Incomplete Letter Sent
03/23/2021	Inspection Completed-Env. Health: A
03/25/2021	Inspection Completed-Heating Approved
03/25/2021	Inspection Completed-Water Heater
03/31/2021	Contact - Document Received additional training, driver's license, cc-001, medical and tb's
03/31/2021	Application Incomplete Letter Sent needs hands on CPR/FA, safe sleep, radon test
04/12/2021	Contact - Document Received hands on CPR/FA
04/12/2021	Contact - Document Received radon test 3.7 taken 3/24/21 in basement
04/12/2021	Application Incomplete Letter Sent safe sleep
04/12/2021	Contact - Document Received safe sleep
04/12/2021	Application Complete/Orientation Needed
04/22/2021	Orientation Scheduled For-
04/22/2021	Orientation Attended
04/26/2021	File Transferred To Field Office
05/05/2021	Inspection Completed On-site

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

**A. Description of Facility:** Ms. Hunt resides in a one-story home built on a full basement with an attached garage in a residential neighborhood in Traverse City.

**Rooms and levels approved for child care use:** The kitchen, living room, and dining room on the main level and the play room and one bedroom in the basement exceed the 35 square feet per child requirement and are approved for child care use. The bathroom on the main level and the bathroom in the basement are used by children in care.

**Areas not approved:** Three bedrooms on the main level and the graphics room and furnace room in the basement are not approved for child care use.

**Ages of children served:** Ms. Hunt will provide care for children from birth through 17 years of age.

**Equipment:** Ms. Hunt has a variety of play equipment and materials available to child care children, including, but not limited to books, cars, blocks, and dolls.

**Proposed days and hours of operation:** The child care will operate from 7:00am until 5:30pm, Monday through Friday.

**Previous or concurrent licenses, including children's foster care:** Ms. Hunt has not been previous licensed to care for children or to provide child foster care. There are no concurrent licenses.

**Exiting information (including second floor and basement):** The front door and remotely located back door on the main level provide a direct safe means of travel to the outside. The stairway to the main level provides a direct safe means of travel to the outside from the basement and a remotely located, clearly labeled egress window provides a second exit from the basement.

**Outdoor play area description:** Children will play in a fenced play area located in the backyard. The play area exceeds the 600 square feet requirement. There are no water hazards on the premises.

Additional information:

- Pets? No  Yes  If yes, describe. Two large dogs and one cat reside in the child care home. Ms. Hunt considers all three pets to be safe around children.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.

- Fireplace or wood burning stove? No  Yes  If yes, describe. There is a gas fireplace in the living room on the main level.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns: Ms. Hunt stated the fireplace will not be used when children are in care.

**Explanation of variances, if any:** There are no variances.

**B. Rule/Statutory Violations**

There were no rule/statutory violations.

**IV. RECOMMENDATION**

I recommend issuance of an original license to this child care family home (capacity 1-6).

*Pamela Walker*

05/06/2021

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Pamela Walker  
Licensing Consultant

Date

Approved By:

*Candice Case-French*

05/06/2021

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Candice Case-French  
Area Manager

Date