



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 23, 2023

Ashley Hiatt
 2138 Arthur Ct
 Traverse City, MI 49685

RE: License #: DF280380931
Pat-A-Cake Daycare
2138 Arthur Ct
Traverse City, MI 49685

Dear Ms. Hiatt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 3/23/2023, I found 2 violations. The violation is listed below and explained in the attached report:

R 400.1943(3)(b) Exit requirements for each floor level used by children.
R 400.1952(2) Child transportation; parent permission; child information card; required when off-premises.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew". The signature is written in a cursive, slightly slanted style.

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF280380931
Licensee Name:	Ashley Hiatt
Licensee Address:	2138 Arthur Ct Traverse City, MI 49685
Licensee Telephone #:	(810) 919-8187
Licensee:	N/A
Name of Facility:	Pat-A-Cake Daycare
Facility Address:	2138 Arthur Ct Traverse City, MI 49685
Facility Telephone #:	(810) 919-8187
Original Issuance Date:	03/28/2016
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 03/23/2023

		No. of Records Reviewed
No. of children enrolled in care	4	4
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	2	
No. of other children present at time of inspection	2	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The living room, dining room, and kitchen on the main level and the play room on the lower level.

Exiting information (including second floor and basement): The front door and remotley back door on the main level provide a direct, safe means of travel to the outside. The stairway to the main level provides a direct, safe means for travel to the outside from the lower level. A clearly labeled window on the lower level provides a secondary exit from the lower level.

Approved variances - No Yes Description:

Key Indicator Inspection: Indicate yes or no.

Additional information:

- Pets? No Yes If yes, describe.
There are two dogs, one guinea pig, one hamster, and four outdoor cats.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, there were four children present with Ms. Hiatt. She was compliant with ratio requirements. While onsite, I observed free play, outdoor play, lunch, and nap time. There was a sufficient amount of developmentally age-appropriate toys and equipment accessible to the children in the lower level family room. I observed Ms. Hiatt being nurturing to the children by promptly responding to children's cries, holding children, carrying children, and engaging in activities with the children. The outdoor play area is located on the side of the home adjacent to the driveway.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1943 Exit requirements for each floor level used by children.

- (3) A window may be used as a second exit if it complies with all of the following provisions:
 - (b) Is clearly identified.

Ms. Hiatt did not ensure the window exit was clearly identified. During the inspection, there was no exit sign on the window in the lower-level family room.

R 400.1952 Child transportation; parent permission; child information card; required when off-premises.

- (2) At the time of initial enrollment, a licensee shall obtain written permission from a child's parent for the child to go on field trips that do not involve a vehicle including, but not limited to, walking to a park or in the neighborhood.

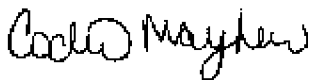
Ms. Hiatt did not ensure that she obtained written permission from a child's parent for the child to go on walking field trips. During the inspection, Ms. Hiatt did not have written permission for two children in care for walking field trips. Ms. Hiatt reported that these two children had been on a walking field trip.

Technical Assistance and Consultation were provided on the following:

- I provided guidance on the absence log and the discipline policy.
- Please make sure you there is an admission's date on each child information card.
- I provided an updated recall list.
- Please provide your updated medical clearance form. Ms. Hiatt has an appointment scheduled for 04/04/2023.
- **R 400.1944(1)- Technical Assistance:** The test button on the smoke detector located in the lower-level family room was broken. Ms. Hiatt immediately replaced the smoke detector while I was present.

IV. RECOMMENDATION

I recommend the issuance of a regular license.



03/23/2023

Codie Mayhew
Licensing Consultant

Date