



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

2/20/2024

Ashley Hiatt
Pat-A-Cake Daycare
2138 Arthur Ct, Traverse City, MI, , 49685

License Number: DF280380931

Dear Ashley Hiatt,

This letter is to advise you that the 02/15/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a)	During the inspection, I reviewed five child information cards. Out of the five child information cards, four cards were missing information in one or more areas.	Ashley Hiatt will have parents review the child information cards and child in care statements and she will have them fill in missing information. To maintain compliance, she will set a reminder on her goggle calendar for every three months to review and update child information cards and child in care statements as needed.	02/23/2024
R 400.1907(2)	During the inspection, I reviewed five child information cards and child in care statement forms. Out of the five child information cards and child	Ashley Hiatt will have parents review the child information cards and child in care statements and she will have them fill in missing	02/23/2024

	in care statement forms, two child information cards and child in care statement forms had not been updated in over a year.	information. To maintain compliance, she will set a reminder on her goggle calendar for every three months to review and update child information cards and child in care statements as needed.	
R 400.1941(2)	During the inspection, I observed a plastic laundry hamper, a rubber mat, a plastic booster seat, two batteries, a plastic white garbage can, and a bottle of detergent within four feet of furnace and water heater.	Ashley Hiatt will move all flammable items four feet away from the furnace. To maintain compliance, she will check the furnace room once a week to make sure everything flammable is at least four feet away from the furnace.	02/15/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at 231-342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

Codie Mayhew, Licensing Consultant