



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 23, 2023

Ashley Hiatt
2138 Arthur Ct
Traverse City, MI 49685

RE: License #: DF280380931

Pat-A-Cake Daycare
2138 Arthur Ct
Traverse City, MI 49685

Dear Ms. Hiatt:

This letter is to advise you that the 03/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1943(3)(b)	During the inspection, there was no exit sign on the window in the lower-level family room.	Ms. Hiatt will place the exit sign on the lower-level family room window exit. To maintain compliance, she will check the exit sign every week.	03/24/2023
R 400.1952(3)	During the inspection, Ms. Hiatt did not have written permission for two children in care for walking field trips. Ms. Hiatt reported that these two children had been on a walking field trip.	Ms. Hiatt will obtain the two missing written permission forms from the parents. To maintain compliance, she will check children's paperwork at enrollment and then quarterly using a checklist.	03/30/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
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