



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

June 23, 2022

Melanie Cook
3663 Wemple Rd
Traverse City, MI 49686

RE: License #: DF280376038
Melanie Cook
3663 Wemple Rd
Traverse City, MI 49686

Dear Ms. Cook:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

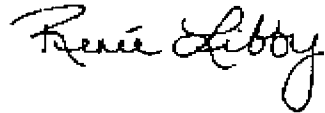
As a result of the renewal inspection on 06/23/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Renee Libby". The signature is written in a cursive style with a large, looping initial "R".

Renee Libby, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(231) 357-3087

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF280376038
Licensee Name:	Melanie Cook
Licensee Address:	3663 Wemple Rd Traverse City, MI 49686
Licensee Telephone #:	
Licensee:	N/A
Name of Facility:	Melanie Cook
Facility Address:	3663 Wemple Rd Traverse City, MI 49686
Facility Telephone #:	(231) 620-1314
Original Issuance Date:	05/29/2015
Capacity:	6
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 06/23/2022

	No. of Records Reviewed	
No. of children enrolled in care	5	5
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	4	
No. of other children present at time of inspection	3	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:	Licensee	<input checked="" type="checkbox"/>
	Assistant Caregivers	<input checked="" type="checkbox"/>

Approved child use space: On the main floor, the living room, dining room, kitchen, and the first bedroom on the right are approved for child use. In the basement, the playroom and first bedroom on the left are approved for child use.

Exiting information (including second floor and basement): The front door and a remotely located back door on the main level provide direct, safe means of egress directly to the outside. The stairs leading to the main floor, and a remotely located sliding glass door in the basement provide direct, safe travel to the outside.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
There is one dog in the home that has occasional contact with children in care.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
There is an electric fireplace in the basement. Ms. Cook states that the fireplace is never used when children are in care.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the renewal inspection, I observed outdoor play, child arrival, handwashing, and indoor play activities. Ms. Cook promoted children's learning in many different ways. She talked with them about the colors of different toys and asked them to name various colors. She used new words like "remnants" when speaking with children to help them learn new vocabulary. Ms. Cook also used positive affirmations with children, telling them how impressed she was by everything they knew and by how smart they were. She gave children choices and thanked them for complying with requests like handwashing.

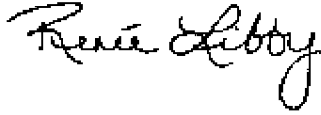
The facility is in compliance with all applicable rules and statutes.

Technical Assistance and Consultation were provided on the following:

- Making sure kitchen tools are inaccessible to children (ie. not located in unsecured drawers.) One corkscrew and a foil cutter at the back of a kitchen drawer was moved to a secure location during the inspection.
- Ensuring that diaper creams continue to be inaccessible to children.
- As a reminder, Child in Care Statements must be updated annually.
- The temperature of the water at the handwashing sink was well below the 120-degree Fahrenheit limit (it was 102 degrees F.) The water temperature may be turned up if needed. Typically, if you are able to keep your finger in the stream of hot water without feeling like you have to pull it out, then the temperature is likely within acceptable limits. Digital cooking thermometers are an easy way to gauge accurate water temperatures as long as they are properly calibrated.
- An emergency care plan example for children with chronic medical conditions, and a diaper area cleaning/sanitizing directions document were provided via email.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



06/23/2022

Renee Libby
Licensing Consultant

Date