



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

August 10, 2021

Melanie Cook
 3663 Wemple Rd
 Traverse City, MI 49686

RE: License #: DF280376038
Melanie Cook
3663 Wemple Rd
Traverse City, MI 49686

Dear Ms. Cook:

This letter is a follow-up to the Department’s findings regarding the interim inspection conducted at your home on 08/10/2021. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

During the onsite inspection, I observed one child in care and one related child as they engaged in play activities. Ms. Cook provided appropriate care and supervision and engaged in kind, supporting interactions with both children throughout the inspection period.

As a result of the inspection, I did not find any rule or law violations.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Technical Assistance and Consultation were provided on the following:

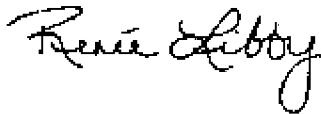
- Smoke detector locations if rooms/areas will be used for nap.
- The best location for the covered diaper pail is in the child-use bathroom.
- Documenting dates of admission to reflect the child's first day of attendance.
- Information was provided on gates used to protect children from stairs.
- Information was provided on staff to child ratios: Per staff member, 4 children may be under 30 months of age, with 2 of those children under 18 months.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Renee Libby, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(231) 357-3087