



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

January 21, 2021

Melanie Cook  
 3663 Wemple Rd  
 Traverse City, MI 49686

RE: License #: DF280376038  
**Melanie Cook**  
**3663 Wemple Rd**  
**Traverse City, MI 49686**

Dear Ms. Cook:

This letter is to advise you that the 11/12/2020 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R400.1918(3) Medication; administration; procedures.	Diaper creams were not labeled with children's first and last names.	Ms. Cook added children's first and last names to the diaper creams.	Immediately
R400.1918(5) Medication; administration; procedures.	Diaper creams were accessible on the lower shelves of the changing table in the nap room.	Ms. Cook moved the diaper creams, making them inaccessible to children.	Immediately

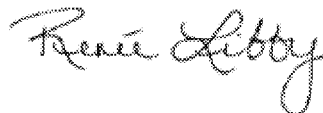
R400.1923(2)(d) Diapering and toilet learning.	The changing pad cover was made of polyester fiber which is an absorbent fabric.	Ms. Cook will purchase and use a waterproof cover for her changing pad.	11/13/2020
R400.1933(4) Water supply; sewage disposal; water temperature.	The hot water was 125.6 degrees Fahrenheit at the child use handwashing sink.	Ms. Cook will purchase a regulator and install it on the child use sink. She will always monitor children when they are washing their hands until the regulator is installed.	12/1/2020

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



Renee Libby, Licensing Consultant  
Bureau of Community and Health Systems  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 357-3087