



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

5/2/2024

Jodie Williams
Jodie Marie Williams
2157 Gary Road, Traverse City, MI, , 49685

License Number: DF280247579

Dear Jodie Williams,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1920(5)(a)	During the renewal inspection, I observed a climber with an attached slide and swings with no surface underneath.	I ordered surfacing for the elevated climber. To maintain compliance, I will check the surfacing area around the climber weekly.	05/30/2024
R 400.1934(4)	During the renewal inspection, I found that Jodie Williams has not completed a radon test since 2011.	I have purchased a radon test, and I will submit the results to the department upon receiving them. To maintain compliance, I will ensure a radon test is completed every four years. I will ensure radon tests are done 45 days prior to the expiration of my license.	05/30/2024
R 400.1906(1)(c)(i)	During the renewal inspection, licensee Jodie Williams reported that she	I will schedule a doctor's appointment to complete my medical clearance.	06/15/2024

	had not completed a medical clearance for this renewal.	Once completed, I will submit it to the department. To maintain compliance, I will ensure a medical clearance is completed 45 days prior to my license expiring and I will review records twice a year.	
722.115n(3)	During the renewal inspection, I observed that Jodie Williams had not completed a new consent and disclosure form when she completed her reprints for the comprehensive background check (CCBC).	I will complete a new consent and disclosure form. To maintain compliance, I will review my records twice a year and I will complete the consent disclosure form when I schedule reprints for the comprehensive background check (CCBC).	05/02/2024
R 400.1905(7)	During the renewal inspection, licensee Jodie Williams' CPR and First Aid expired in April 2024.	I have scheduled my CPR and first aid training for 05/23/2024. To maintain compliance, I will ensure to complete my CPR and first aid certification 45 days prior to the expiration date on the CPR/First Aid certification. I will review my records twice a year.	05/23/2024
722.112a(1)	During the renewal inspection, licensee Jodie Williams' CPR and First Aid expired in April 2024. There is no one present with a certified CPR and First Aid in the child care. She has an appointment on May 23, 2024.	I have scheduled my CPR and first aid training for 05/23/2024 through the Red Cross. To maintain compliance, I will ensure to complete my CPR and first aid certification 45 days prior to the expiration date on the CPR/First Aid certification. I will	05/23/2024

		review my records twice a year.	
R 400.1905(9)	During the renewal inspection, I found that licensee Jodie Williams did not complete the 2023 Refresher until April 2024.	I completed the 2023 Refresher in April 2024. To maintain compliance, I will review my training every three months.	04/24/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

Codie Mayhew, Licensing Consultant