



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 30, 2023

Pamela Massie
 511 Chandler
 Flint, MI 48503

RE: License #: DF250401171

**Pamela Massie
 511 Chandler
 Flint, MI 48503**

Dear Ms. Massie:

This letter is to advise you that the 03/29/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.1906(1)(b) Records of a licensee; child care staff member; child care assistant	Licensee is not keeping attendance for self.	Licensee will ensure she records daily attendance including time in and time out.	03/29/2023
R400.1907(1)(a) Child's Records	Licensee did not have completed child information cards for all children. Of the child information cards she found, some were missing doctors name, or doctors' number.	Licensee will ensure she has a completely filled out child information card for all children.	03/29/2023
R400.1907(1)(b) Child's record	Licensee did not have a child in care statement for	Licensee will ensure all children have a child in care statement.	03/29/2023

	all children enrolled in care. The form is outdated as well.		
R400.1907(2) Child's record	Of the 4 records she found for child information cards and child in care statements, none are updated annually.	Licensee will ensure all child information cards and child in care statements are updated annually by parents.	03/29/2023
R400.1907(3) Child's record	Licensee is not keeping attendance for children in care.	Licensee understands she is required to keep daily attendance records for children including first name, last name, arrival time and departure time.	03/29/2023
R400.1916(8) Bedding and sleep equipment	Licensee had a 7-month-old infant lying face down in a pack-n-play. In the pack-n-play were numerous toys, pills, clothing items, bottle, and soft plushy items.	Licensee will follow safe sleep protocol and will take a class within 10 days and submit certificate or notify it's completed in MiRegistry to consultant.	04/07/2023
R400.1931(13) Food Preparation and service.	Licensee laid a 7-month-old infant down to sleep in a pack-n-play with a bottle, which was still in bed during inspection.	Licensee will not put infants/children to bed with bottles or cups.	03/29/2023
R400.1945(4) Emergency; plan; drill	Licensee did not complete any fire drills in 2022. She has not had any in 2023 as of inspection.	Licensee will complete fire drills at least once quarterly and document, retaining onsite for review.	03/29/2032
R400.1945(5) Emergency; plan; drill	Licensee did not complete any tornado drills in 2022. She has not had any in 2023 as of inspection.	Licensee will ensure tornado drills are completed at least twice between March-November of each calendar year, documented, and retained onsite for review.	03/29/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

Due to the infant safe sleep violation(s), all of your infant caregivers must take training on infant safe sleep. This must be included in your corrective action plan. In addition, a follow up inspection may be made to check compliance with the infant safe sleep rules.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services.

Technical Assistance and Consultation:

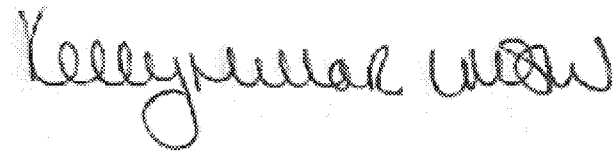
Licensee will ensure all postings are updated and posted in the center, including, emergency procedures, recall notice, no smoking no vaping.

R400.1944(1) Licensee will ensure all children who are napping or sleeping are doing so in a room with a smoke detector.

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Millar LMSW". The signature is written in a cursive style and is positioned above the typed name and contact information.

Kelly Millar, LMSW, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
989-385-6683