



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 12, 2022

Susan Ledbetter
9511 Country Club Lane
Davison, MI 48423

RE: License #: DF250246530
Susan Ledbetter
9511 Country Club Lane
Davison, MI 48423

Dear Ms. Ledbetter:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/11/2022, I found *5 violations*. The violations are listed below and explained in the attached report:

R 400.1905(4)	Training.
R 400.1905(9)	Training.
R 400.1905(1)	Training.
R 400.1945(1)	Emergency; plan; drill.
R 400.1945(2)	Emergency; plan; drill.

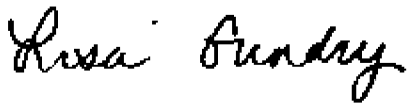
You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (810) 787-7031.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Lisa Gundry". The signature is written in a cursive, flowing style.

Lisa Gundry, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
PO Box 30664
Lansing, MI 48909-8164
(810) 931-1220

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DF250246530
Licensee Name:	Susan Ledbetter
Licensee Address:	9511 Country Club Lane Davison, MI 48423
Licensee Telephone #:	(810) 658-8266
Licensee:	N/A
Name of Facility:	Susan Ledbetter
Facility Address:	9511 Country Club Lane Davison, MI 48423
Facility Telephone #:	(810) 658-8266
Original Issuance Date:	03/05/2002
Capacity:	6
Age Range:	Ages Birth Thru 12 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

05/11/2022

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	4	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	☒	
Assistant Caregivers	☐	

Approved child use space: The main floor living room, nap bedroom and eat in kitchen, and the basement playrooms and bathroom

Exiting information (including second floor and basement): The main floor has 2 remote exits. The basement has an approved egress window and stairs leading to the main floor

Approved variances - ☒ No ☐ Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No ☒ Yes ☐ If yes, describe.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☐ Yes ☒ If yes, describe.
There is a gas fireplace in the upstairs living room
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff,

and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.1905

Training.

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

- (a) Child development.**
- (b) Administration of medication.**
- (c) Prevention of and response to emergencies due to food and allergic reactions.**
- (d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.**
- (e) Precautions in transporting children.**
- (f) Building and physical premises safety.**
- (g) All hazards emergency preparedness and response planning.**

Mrs. Ledbetter had not completed the required Health and Safety training (Course 1 and Course 2 on the www.miregistry.org website) as required by licensing. Mrs. Ledbetter was provided this information at previous inspections on March 12, 2020 and November 04, 2021 on how to completing the trainings. She acknowledged that she did not complete them and would do so after I email her the links on them.

R 400.1905

Training.

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Mrs. Ledbetter had not completed the 2020 and 2021 Refresher trainings as required by licensing. I emailed Mrs. Ledbetter the training links on November 04, 2021 on how to complete the trainings. She acknowledged that she did not complete them and would do so after I email her the links on them.

R 400.1905

Training.

(1) A licensee shall complete not less than 10 clock hours of training each calendar year related to child development, program planning, and administrative management for a child care business, not including CPR, first aid, and infectious disease, including immunizations, training.

Upon review of Ms. Ledbetter's professional development hours, she did not complete 10 clock hours of training in 2021. She completed 4.25 hours. She acknowledged that she probably didn't meet the 10 hour requirement. She indicated that she has had a difficult couple years and likely missed this requirement. She agreed to maintain her training hours moving forward.

R 400.1905

Emergency; plan; drill.

(1) An applicant or licensee shall have a written emergency response plan for the care of children that must be posted in a conspicuous location within the child care home.

The plan must address the following types of emergencies:

- (a) Fire evacuation.**
- (b) Tornado watches and warnings.**
- (c) Serious accident or injury.**
- (d) Water emergencies, if applicable.**
- (e) Crisis management including, but not limited to,**

all of the following:

- (i) Intruders.**
- (ii) Active shooters.**
- (iii) Bomb threats.**
- (iv) Other man- or woman-caused events.**

At the time of the inspection, Ms. Ledbetter did not have the required emergency plans written and completed. She had completed the fire, tornado, accident/injury plans, but she had not updated her plans to include all of the crisis management information. I emailed Mrs. Ledbetter a sample of these emergency plans as a guide on November 04, 2021 and she was also provided this information in an email dated March 12,

2022. She acknowledged that she did not complete them and would do so immediately.

R 400.1945

Emergency; plan; drill.

(2) The written plan must include all of the following:

- (a) A plan for evacuation.**
- (b) A plan for safely moving children to a relocation site.**
- (c) A plan for shelter-in-place.**
- (d) A plan for lockdown.**
- (e) A plan for contacting parents and reuniting families.**
- (f) A plan for continuing operations during or after a disaster.**
- (g) A plan for how infants and toddlers will be accommodated in all types of emergencies.**
- (h) A plan for how children with special needs will be accommodated in all types of emergencies.**
- (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.**

Mrs. Ledbetter had not completed the new written emergency plans as required by licensing. I emailed Mrs. Ledbetter a sample of these emergency plans as a guide on November 04, 2021 and she was also provided this information in an email dated March 12, 2022. She acknowledged that she did not complete them and would do so immediately.

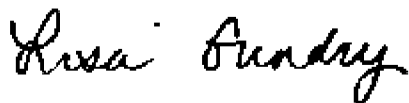
During the inspection I provided Ms. Ledbetter with technical assistance and consultation on the following rules:

- Disconnecting child care staff member Darlene Braden from the child care background check website.
- Ensure everyone is signing and dating the child in care statements

A corrective action plan was requested and approved on 05/11/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



5/22/2022

Lisa Gundry
Licensing Consultant

Date