



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 20, 2023

Natalie Boyce
2714 4th Ave W
Gladstone, MI 49837

RE: License #: DF210279045
Natalie Boyce
2714 4th Avenue W
Gladstone, MI 49837

Dear Mrs. Boyce:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 01/18/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violation found was:

R 400.1907 **Child's records.**

(2) Records in subrule (1) of this rule must be reviewed and updated annually or when information changes.

Seven children are enrolled.

Four of the child information cards were overdue for annual updates.

Five of the "child in care statement of receipt" forms were overdue for annual updates.

Due to the violation, you must send us a corrective action plan by 2/9/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with the rule will be achieved.
- Who is directly responsible for implementing the corrective action for the violation.
- Specific time frames for the violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year Choose the previous year.:	Total
Number of serious injuries that occurred in facility.	
Number of deaths that occurred in the facility.	
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Michelle A. Marenger, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(906) 290-2618