



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 25, 2022

Veronica Marchek  
401 Meadowview Dr  
Saint Johns, MI 48879

RE: Application #: DF190411875  
**Stepping Stones**  
**401 Meadowview Dr**  
**Saint Johns, MI 48879**

Dear Ms. Marchek:

Attached is the Original Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, an original license with a capacity of 6 is issued.

Please review the attached documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Sharon VanOrd".

Sharon VanOrd, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(517) 242-5029

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF190411875
<b>Licensee Name:</b>	Veronica Marchek
<b>Licensee Address:</b>	401 Meadowview Dr Saint Johns, MI 48879
<b>Licensee Telephone #:</b>	(815) 994-8021
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	Stepping Stones
<b>Facility Address:</b>	401 Meadowview Dr Saint Johns, MI 48879
<b>Facility Telephone #:</b>	(815) 994-8021
<b>Application Date:</b>	02/28/2022
<b>Capacity:</b>	6
<b>Program Type:</b>	CHILD CARE FAMILY HOME (CAPACITY 1-6)

## II. METHODOLOGY

02/28/2022	On-Line Enrollment
03/01/2022	Application Incomplete Letter Sent needs everything
03/14/2022	Inspection Completed-Heating Approved
03/23/2022	Application Incomplete Letter Sent needs application signed and in person skills test for CPR/FA
04/01/2022	Application Incomplete Letter Sent Veronica needs DL address changed
04/08/2022	Application Complete/Orientation Needed
05/04/2022	Orientation Scheduled For- Kalamazoo - Virtual
05/04/2022	Orientation Attended Kalamazoo - Virtual
05/24/2022	Inspection Completed On-site
05/24/2022	Inspection Completed-BCAL Full Compliance

## III. DESCRIPTION OF FINDINGS & CONCLUSIONS

### A. Description of Facility

The child care home is a ranch style home with a partially finished basement. The home sits on a corner lot surrounded by homes.

### Rooms and levels approved for child care use:

On the main level of the home the kitchen, dining room, and mud room are approved for child care use. In the basement, the main room and a napping room are approved for child care use.

### Areas not approved:

On the main level, three bedrooms, a living room located in the front of the home, and a family room located in the back of the home are not approved for child care use. The unfinished part of the basement is not approved for child care use.

### Ages of children served:

Ms. Marchek will care for children ages birth through 13 years of age.

**Equipment:**

Ms. Marchek has an adequate amount of developmentally appropriate equipment and has it well organized and inviting for children to use. Ms. Marchek has floor manipulatives, art supplies, blocks, books, puzzles, games, books, dramatic play, child sized tables, and chairs.

**Proposed days and hours of operation:**

Ms. Marchek will care for children from 7:00 AM to 6:00 PM Monday through Friday, year round.

**Previous or concurrent licenses, including children's foster care:**

Ms. Marchek has not been previously licensed for child care nor children’s foster care.

**Exiting information (including second floor and basement):**

On the main level of the home there is a front door, family room door, and a garage door that can be used for emergency escape. Exiting from the basement there is a staircase leading to the main level and an emergency escape window. The window measured 32 inches in height X 51 inches in width with a bottom opening in 44 inches above the floor. The emergency escape window is in compliance with R 400.1943 (12)(a-e).

**Outdoor play area description:**

Ms. Marchek is going to use the backyard for children’s play. Ms. Marchek has chalk, bubbles, picnic table, trucks, cars, ride on toys, and a basketball hoop. Ms. Marchek does not have any equipment at this time that requires ground cover. Ms. Marchek will be installing a climber and has been provided technical assistance regarding appropriate ground cover and placement of equipment.

**Additional information:**

- Pets? No  Yes  If yes, describe. Ms. Marchek has one dog that will have minimal interaction with children in care.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe. There is a fireplace in the family room
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns:

**Explanation of variances, if any:** There are no variances.

**B. Rule/Statutory Violations**

There are no rule or statutory violations at this time.

#### IV. RECOMMENDATION

I recommend issuance of an original license to this child care family home (capacity 1-6).

*Sharon VanOrd*

05/25/2022

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Sharon VanOrd  
Licensing Consultant

Date

Approved By:

*Candice Case-French*

05/25/2022

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Candice Case-French  
Area Manager

Date