



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

July 12, 2023

Patricia Agin  
1460 Byfield Rd.  
Harrison, MI 48625

RE: License #: DF180274452  
**Patricia Agin**  
**1460 Byfield Road**  
**Harrison, MI 48625**

Dear Mrs. Agin:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 07/11/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

When I arrived on-site, Ms. Patricia Agin was present; along with two household members and a visiting adult. There were ten children in attendance. Two of the children belonged to the adult who was visiting the home; two of the children were related to Ms. Agin and six of the children were unrelated. The children transitioned inside from outdoor play and engaged in free play. Ms. Agin stated that children have less than 2 hours per day of television viewing and/or electronic device use.

Ms. Agin does not provide care for any children under the age of 12 months; therefore, safe sleep rules were not observed or checked. She did have one play yard with a 2009 manufacturer's date. She quickly removed the play yard and had three other play yards, with the acceptable manufacturer's date, available for use with the child care children.

Ms. Agin was unaware that MiRegistry did not show she had completed all of the Health and Safety Courses or that she was required to complete a Health and Safety Ongoing Training Course every year. I provided Ms. Agin with the links to complete the trainings and informed her that the Health and Safety Ongoing Training for 2023 is now available on MiRegistry and must be completed by October.

Ms. Agin had a good rapport with the children in care. She provided them with specific and easy to follow directions and she attended to their wants and needs in a timely

manner. The children were familiar with the daily routine and expectations and appeared comfortable within Ms. Agin's care.

The violations that were found are:

**R 400.1902            Applicant; licensee; requirements.**

- (1) An applicant shall meet all of the following provisions:
  - (e) Have documentation of completed training in both of the following:
    - (i) Recognition and reporting of child abuse and neglect.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on the recognition and reporting of child abuse and neglect. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

- (3) A licensee shall ensure that child care staff members and child care assistants, prior to caring for children, have training that includes information on all of the following:
  - (c) Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on the prevention of shaken baby syndrome, abusive head trauma, and child maltreatment. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

- (4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:
  - (a) Child development.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on child development. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(d) Handling and storage of hazardous materials and the appropriate disposal of biocontaminants.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on the handling and storage of hazardous materials and the appropriate disposal of biocontaminants. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(e) Precautions in transporting children.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on the precautions in transporting children. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(f) Building and physical premises safety.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on building and physical premises safety. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905            Training.**

(4) Within 90 days after receiving a child care license or of being hired at a child care home, a licensee, a child care staff member, and a child care assistant shall complete training on all of the following topics:

(g) All hazards emergency preparedness and response planning.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the training on all hazards emergency preparedness and response planning. Ms. Agin was unable to provide any documentation that she had completed the training.

**R 400.1905                      Training**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

A check of the MiRegistry reports shows that Ms. Patricia Agin did not complete the Ongoing Health and Safety Training Refresher for 2021 and 2022. Ms. Agin was unable to provide any documentation that she had completed the training.

Technical assistance and consultation were provided to Ms. Patricia Agin in the following areas:

- **R400.1907(1)(a) Child’s record.** Parent’s must list an employer telephone # or use “none” or “unknown”.
- **R400.1934(4) Heating; ventilation; lighting; radon.** A licensee shall test the child care home for the concentration of radon gas before the initial license is issued and every 4 years thereafter at the time of license renewal. Ms. Agin’s last radon test on file, with the department, was dated 12/13/2009.
- **R400.1925(2) Comprehensive background check; fingerprinting.** Within the department’s child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.

Due to the violations, you must send us a corrective action plan by **08/01/2023**. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status. I am recommending increased monitoring.

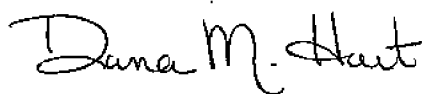
<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Dana M. Hart, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
(517) 388-4625