



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 13, 2023

Alice Spence
702 Prospect St
East Jordan, MI 49727

RE: License #: DF150383843
Alice Spence
702 Prospect St
East Jordan, MI 49727

Dear Ms. Spence:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 9/13/2023, I found 2 violations. The violations are listed below and explained in the attached report:

R 400.1907(1)(a) Child's record.
R 400.1931(2)(c) Food preparation and service.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Codie Mayhew". The signature is written in a cursive, flowing style.

Codie Mayhew, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 342-5006 – Cell
(517) 284-9730- Main
(517)-763-0217- Fax
MayhewC@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF150383843
Licensee Name:	Alice Spence
Licensee Address:	702 Prospect St East Jordan, MI 49727
Licensee Telephone #:	(231) 735-0226
Licensee:	N/A
Name of Facility:	Alice Spence
Facility Address:	702 Prospect St East Jordan, MI 49727
Facility Telephone #:	(231) 735-0226
Original Issuance Date:	09/20/2016
Capacity:	7
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s):

09/13/2023

	No. of Records Reviewed	
No. of children enrolled in care	6	6
No. of assistant caregivers employed	1	1
No. of child care children present at time of inspection	6	
No. of other children present at time of inspection	1	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	☒	
Assistant Caregivers	☐	

Approved child use space: The kitchen, living room, and play room on the main level. The bathroom on the main level is used for child care.

Exiting information (including second floor and basement): The front door and remotely located backdoor on the main level provide a direct, safe means of travel to the outside. The staircase from the upper level exits down to the main level. The staircase from the basement exits to the main level by the bathroom.

Approved variances - ☐ No ☒ Yes Description: R 400.1910(1)- Ratio to personnel children.

Key Indicator Inspection: No.

Additional information:

- Pets? No ☐ Yes ☒ If yes, describe.
Two dogs and four cats.
- Hot tubs or spa pool? No ☒ Yes ☐ If yes, are there appropriate barriers?
- Swimming pool? No ☒ Yes ☐ If yes, describe pool and barriers.
- Other water hazards? No ☒ Yes ☐ If yes, describe.
- Fireplace or wood burning stove? No ☒ Yes ☐ If yes, describe.
- Fireplace/wood burner in use during child care hours? No ☒ Yes ☐ If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

During the inspection, there were six unrelated children and one related child with Alice Spence. She was compliant with ratio requirements. While onsite, I observed morning snack, free play, lunch time outdoor play, and nap time. I observed Ms. Spence holding and comforting infants and toddlers throughout the inspection. She was observed enforcing handwashing rules and following the 3-step method. The outdoor play area is located in the backyard. It is entirely fenced in and there was adequate rubber chip surfacing under the elevated equipment.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R400.1907(1)(a) Child's record.

(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:

(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.

Ms. Spence did not ensure that all child information records were entirely completed prior to a child's initial date of attendance. During the inspection, I observed six child information cards. Out of the six cards, five cards were missing information in one or more sections.

R400.1931(2)(c) Food preparation and service.

(2) A licensee shall ensure that food is prepared, served, and stored in a safe and sanitary manner by meeting all of the following requirements:

(c) Children under 3 years of age shall not be served or allowed to eat foods that could easily cause choking including, but not limited to, popcorn and uncut round foods such as grapes, seeds, nuts, hard candy, and hot dogs.

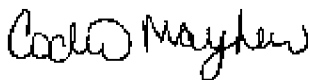
Ms. Spence did not ensure that all food served to children under 3 years of age did not present as a choking hazard. During the inspection, I observed Ms. Spence serve a 15-month-old and a two-year-old a chicken salad wrap, celery sticks, and peach slices.

Technical Assistance and Consultation were provided on the following:

- I provided guidance on emergency plans.
- Please incorporate more detail regarding how you will get infants and toddlers to the relocation or evacuation site and complete your plan for continuing after a disaster on your emergency plans.
- I provided Great Start (GS) resources on daily schedules, combatting challenging behavior, and various other GS resources.
- I provided an individual emergency plan template for children with chronic medical conditions.
- Please make sure you use the correct consent and disclosure form and not the MDE consent and disclosure form.
- Please remove table from under the diapering station in the playroom on the main level.
- Please ensure only children 3 years of age and older use the dome climber located in the outdoor play area.
- **1931(2)(c)- Technical Assistance:** The presence of molars is a good indication of a child's ability to chew hard foods that are likely to cause choking. For infants (birth to 11 months), foods typically progress from pureed to ground to finely mashed to finely chopped, as the infant develops. Chopped food should be cut into small pieces no larger than 1/4-inch cubes or thin slices. For toddlers, foods should be cut up in small pieces no larger than 1/2- inch cubes. All children should be seated while eating to avoid choking on food.
- **R 400.1932(1)- Technic Assistance:** The structure, premises, and furnishings of a child care home must be in good repair and maintained in a clean, safe, and comfortable condition.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



09/13/2023

Codie Mayhew
Licensing Consultant

Date