



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

7/29/2024

Alice Spence
Alice Spence
702 Prospect St, East Jordan, MI 49727

License Number: DF150383843

Dear Alice Spence,

This letter is to advise you that the 7/24/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1945(4)	During the inspection, I found that Alice Spencer completed three out of four needed fire drills for 2023 and she had not completed any fire drills for 2024.	Reminders will be placed on schedule for regular emergency drills. I use my phone calendar, so I will program them in annually, so we do not forget. Drills will be completed 4 times a year at minimum between spring and end of fall. Immediately after completion of drill, it will be recorded and kept in licensing notebook, so I don't forget to log it/lose the record of the drill. By completing these drills after the first of every month, we will just create a good habit to	Fire drill/tornado drill completed 7-24-24 to get back on track and after the first of the month there on forth

		not lose track of these drills. Tornado drills will be completed right after fire drills, so we do both at the same time.	
R 400.1932(2)	During the inspection, I observed hazardous and dangerous materials accessible to children in the home. There were two packages of batteries on the dining room table, sanitizer wipes sitting on the back of the toilet, several bottles of laundry detergent on the windowsill in the entryway, two boxes of garbage bags on the windowsill in the entryway, and four bottles of shampoo/conditioner on the outer barrier of the tub in the bathroom all accessible to children.	I removed all items were removed from a surface a child could possibly reach. Items will be stored up high or in a locked cupboard. I will check child use space in the morning and at lunch time each day to ensure all dangerous and hazardous materials are not accessible to children."	7-24-24
R 400.1918(5)	During the inspection, I observed a bottle of Hyland's cough syrup and a bottle of liquid Motrin on the kitchen counter accessible to children.	All medication has been immediately moved and stored in a locked cupboard. We will prevent this issue again by remembering to put medication away after use vs just setting it on a counter.	7-24-24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Codie Mayhew at (231) 342-5006 or mayhewc@michigan.gov. In the event that Codie Mayhew is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in blue ink that reads "Codie Mayhew". The signature is written in a cursive, flowing style.

Codie Mayhew, Licensing Consultant