



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 3, 2022

Alice Spence
702 Prospect St
East Jordan, MI 49727

RE: License #: DF150383843

RE: SI LOG #: **Alice Spence
702 Prospect St
East Jordan, MI 49727**

Dear Ms. Spence:

This letter is to advise you that the 11/03/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

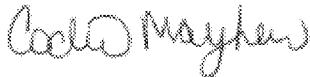
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1906(1)(g)	During the inspection, child care staff member Ryan Spence did not have an assistant caregiver statement on file.	Ms. Spence will have Ryan Spence complete an assistant caregiver statement form. To maintain compliance, she will review staff records twice a year.	11/04/2022
R 400.1913(1)	Ms. Spence did not ensure that the discipline policy covered all prohibited forms of discipline on her discipline policy.	Ms. Spence will update the discipline policy, so it includes prohibited methods of discipline. To maintain compliance, Ms. Spence will review the discipline policy once a year.	11/15/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Codie Mayhew".

Codie Mayhew, Licensing Consultant
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