



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 12, 2021

Michelle Holecheck
 09210 Old U S 31 N
 Charlevoix, MI 49720

RE: License #: DF150251890
Michelle Holecheck
09210 Old US 31 N
Charlevoix, MI 49720

Dear Ms. Holecheck:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 02/18/2021, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2020:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (231) 922-5309.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Pamela Walker".

Pamela Walker
BCHS/Child Care Licensing Division
701 S. Elmwood Ave, Suite 11
Traverse City, MI 49684
(231) 357-5352

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF150251890
Licensee Name:	Michelle Holecheck
Licensee Address:	09210 Old U S 31 N Charlevoix, MI 49720
Licensee Telephone #:	(231) 547-3976
Licensee:	N/A
Name of Facility:	Michelle Holecheck
Facility Address:	09210 Old US 31 N Charlevoix, MI 49720
Facility Telephone #:	(231) 547-3976
Original Issuance Date:	10/07/2002
Capacity:	6
Age Range:	Ages Birth Thru 17 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 02/18/2021

	No. of Records Reviewed	
No. of children enrolled in care	1	1
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	1	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The living room, dining room, kitchen, and laundry room on the main level and the living room on the upper level.

Exiting information (including second floor and basement): The front door and remotely located back door provide a direct, safe means of travel to the outside from the main level. The stairway to the main level provides a direct, safe means of travel to the outside from the upper level. A clearly labeled window on the upper level provides a secondary exit from the upper level.

Approved variances - No Yes Description:

Key Indicator Inspection: No

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

During the inspection, Ms. Holecheck engaged in positive interactions with the one child in care during indoor play. The child played independently and routinely engaged Ms. Holecheck in conversation and play. The child care home was well maintained and organized and offered a warm and inviting atmosphere.

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

I provided Ms. Holecheck with technical assistance for the following:

1913 Discipline policy: the discipline must include all prohibited methods of discipline.

1903(1)(I) Volunteer policy: a policy regarding the supervision of volunteers, including child care parents, must be established and maintained.

722.113g Licensing notebook: the licensing notebook must include a completed and maintained summary sheet. **Note**: the summary sheet can be found at www.michigan.gov/michildcare.

1934(4) Radon test: a radon must be completed every four years at renewal; submit radon results at earliest convenience.

1945 Emergency procedures: review updated requirements for emergency procedures; revise emergency plans at earliest convenience.

1905(1) Training: a licensee shall complete not less than ten clock hours of training **each** calendar year.

IV. RECOMMENDATION

Upon receipt of a signed and dated application, I recommend issuance of a regular license to this family child care home.



03/12/2021

Pamela Walker
Licensing Consultant

Date