



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 24, 2022

Michelle Holecheck
09210 Old U S 31 N
Charlevoix, MI 49720

RE: License #: DF150251890

RE: SI LOG #: **Michelle Holecheck
09210 Old U S 31 N
Charlevoix, MI 49720**

Dear Ms. Holecheck:

This letter is to advise you that the 03/24/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a)	During the inspection, I reviewed eight child information cards. Out of the eight cards, eight were missing an admission's date, five cards were missing an employer name and number, three were missing information in the allergy/special needs/special instructions section, and two cards were missing a physician's name and number.	Ms. Holecheck will have parents fill in missing information on the child information cards. To maintain compliance, she will review child information cards with parents during enrollment and twice a year.	04/08/2022

R 400.1944(2)	During the inspection, I found two electrical outlets upstairs accessible to children containing no safety covers.	Ms. Holecheck will place safety covers on the electrical outlets missing safety covers. To maintain compliance, she will check child use space each morning to ensure all child use space is safe.	03/24/2022
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (231) 922-5309.

Sincerely,



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