



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

June 16, 2022

Heather Graber
514 West Hanover Street
Marshall, MI 49068

RE: License #: DF130410731
Little Beginnings Childcare
514 West Hanover Street
Marshall, MI 49068

Dear Ms. Graber:

This letter is to advise you that the 06/16/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1907(1)(a) Child's records.	The child information cards are missing required content such as, date of admission, employer/physician phone numbers, or allergies/special needs.	Updated child information cards with all parents. Assure cards are fully completed.	6/10/2022
R 400.1907(1)(b) Child's records.	One of the enrolled children does not have a completed child in care statement on file.	Obtained child in care statement for child. Make sure all children have on file at enrollment.	6/10/2022
R 400.1925(2)(b) Comprehensive background check; fingerprinting.	The licensee could not provide me with a copy of the consent and disclosure forms completed for herself	Completed forms for self and AHM.	6/10/2022

	and adult household member.		
R 400.1931(4) Food preparation and service.	Bottles and food brought to the child care were not labeled and dated.	All bottles and food brought to child care will be labeled and dated.	6/10/2022
R 400.1934(3) Heating; ventilation; lighting.	The carbon monoxide detector was not in working order-battery removed.	Replaced detector and placed on child care level.	6/10/2022
R 400.1945(4)(5) Emergency; plan; drill.	No record of fire drills. Must be completed every 3 months and record maintained for 4 years. No record of tornado drills. Must completed 2 during March-November and record maintained for 4 years.	All drills will be completed and record will be maintained.	6/10/2022

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Beth Goding, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa
 P.O Box 30664
 Lansing, MI 48909
 (269) 615-5489