



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 31, 2023

Jacqueline Disher
135 Abbinton Circle
Battle Creek, MI 49015

RE: License #: DF130385560
Jacqueline Disher
135 Abbinton Circle
Battle Creek, MI 49015

Dear Ms. Disher:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 01/30/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

R 400.1945	Emergency; plan; drill.
	(2) The written plan must include all of the following: (a) A plan for evacuation. (b) A plan for safely moving children to a relocation site. (c) A plan for shelter-in-place. (d) A plan for lockdown. (e) A plan for contacting parents and reuniting families. (f) A plan for continuing operations during or after a disaster. (g) A plan for how infants and toddlers will be accommodated in all types of emergencies. (h) A plan for how children with special needs will be accommodated in all types of emergencies. (i) A plan for how children with chronic medical conditions will be accommodated in all types of emergencies.

The emergency plans are missing required details such as a complete plan for relocation to an identified location (address and method of transport), how parents will be notified for reunification, how infant and toddlers will be accommodated in all emergencies, shelter in place/lockdown for crisis management and plan for children with special needs/medical conditions.

Emergency plans must be located on all levels used for child care in a conspicuous/visible location.

Due to the violations, you must send us a corrective action plan by 2/20/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Beth Goding". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Beth Goding, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
P.O Box 30664
Lansing, MI 48909
(269) 615-5489