



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

August 19, 2021

Christina Kieffer
1003 N. 8th Street
Niles, MI 49120

RE: License #: DF110397528

RE: SI LOG #: **Little Lads & Lassies Childcare**
1003 N. 8th Street
Niles, MI 49120

Dear Ms. Kieffer:

This letter is to advise you that the 08/19/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.1905 (1)	The licensee did not complete 10 hours of training in 2020.	Go online and do the 10 hours of training.	8/27/2021
R 400.1905 (2)	The child care staff member did not complete 5 hours of training 2020.	Go online and do the 5 hours of training.	8/27/2021
R 400.1905 (3)(a)	The child care staff member did not complete training in safe sleep practices to prevent sudden infant death syndrome.	Do the training online.	8/27/2021
R 400.1905 (3)(b)	The licensee and child care staff member did not complete health and safety training modules including	Do the training online.	8/27/2021

	recognition and reporting of child abuse and neglect.		
R 400.1905 (3)(c)	The licensee and child care staff member did not complete health and safety training modules including prevention of shaken baby syndrome, abusive head trauma, and child maltreatment.	Do the training online.	8/27/2021
R 400.1905 (4)(a)	The licensee and child care staff member did not complete the health and safety training modules including child development.	Do the training online.	8/27/2021
R 400.1905 (4)(b)	The licensee and child care staff member did not complete health and safety training modules including administration of medication.	Do the training online.	8/27/2021
R 400.1905 (4)(c)	The licensee and child care staff member did not complete the health and safety training modules including prevention of and response to emergencies due to food and allergic reactions.	Do the training online.	8/27/2021
R 400.1905 (4)(d)	The licensee and child care staff member did not complete the health and safety training modules including prevention of and response to emergencies due to food and allergic reactions.	Do the training online.	8/27/2021

R 400.1905 (4)(e)	The licensee and child care staff member did not complete health and safety training modules including precautions in transporting children.	Do the training online.	8/27/2021
R 400.1905 (4)(f)	The licensee and child care staff member did not complete health and safety training modules including building and physical premises safety.	Do the training online.	8/27/2021
R 400.1905 (4)(g)	The licensee and child care staff member did not complete health and safety training modules including all hazards emergency preparedness and response planning.	Do the training online.	8/27/2021
R 400.1906 (1)(b)	There was no attendance for the child care staff members detailing arrival and departure times from the home.	Start a sign in and out sheet.	8/18/2021
R 400.1906(1)(g)	The child care staff member did not have a written and signed abuse and neglect statement on file.	Get that form and sign it and have it on file.	8/18/2021
R 400.1907 (1)(a)	Seven child files were reviewed. Four of seven child information cards were missing information including employer name, employer telephone number, and allergies.	Renew the child files and make sure they are filled out.	8/20/2021
R 400.1907 (2)	None of the seven child information cards or child in	Update the child cards and in care statements.	8/20/2021

	care statements were updated annually. The records were last updated in 2019.		
R 400.1907 (3)	The licensee was not keeping attendance for children including the first name, last name, time in, and time out.	Start keeping attendance.	8/18/2021
R 400.1913 (1)	The licensee did not have a written discipline policy which includes positive methods of discipline and the prohibited methods.	Find old discipline policy or write a new one.	8/23/2021
R 400.1921 (1)	The barrier to prevent children from gaining access to the swimming pool was not secured. The gate was not latched or locked.	Get a lock and put a lock on the fence to the pool.	8/20/2021
R 400.1925 (2)(b)	The licensee did not have copies of the consent and disclosure forms for herself, two adult household members, and a child care staff member.	Get the copies and have them on file.	ASAP
R 400.1941 (2)	Combustible materials were stored within 4 feet of the furnace including clothes and plastic bins.	Move stuff away from the furnace.	8/18/2021
R 400.1945 (1)	The licensee did not have emergency plans including fire, tornado, serious accident and injury, water emergencies, or a crisis management plan.	Find emergency plans or write up new ones.	8/20/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0183.

Sincerely,

A handwritten signature in cursive script that reads "Amy Steger".

Amy Steger, Licensing Consultant
Child Care Licensing Bureau
350 Ottawa Ave NW, Unit 13
Grand Rapids, MI 49503
(269) 568-2915