



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 6/20/2024,
Date of Report: 6/25/2024

Licensee Name(s)	License Number	Capacity
Melissa Shepard	DF080093590	6
Facility Name	Program Type	
Melissa J. Shepard	Family Home	
Facility Address	Mailing Address	
3711 East Orchard Street, Delton, MI, 49046	3711 East Orchard Street, Delton, MI, 49046	
Facility Phone Number	Facility Email Address	
2696234572	mandpshepard@aol.com	

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

If you have any questions regarding the report, please contact licensing consultant, Julia Majka, at (269) 615-6039. In the event that Julia Majka is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
Number of Rules/Statutes Reviewed	Number of Rules/Statute Violations	Number of Rules/Statutes where Technical Assistance was Provided
489	0	2

<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Staff Employed : Number of Staff Files Reviewed</i>	<i>Number of Home Volunteers : Number of Volunteer Files Reviewed</i>
5: 5	1: 1	0: 1
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
4: 4	1: 1	1 : 1
<i>Licensee Interviewed</i>	<i>Child Care Staff Members Interviewed</i>	<i>Pets</i>
Yes	Yes	The child care home has no pets.
<i>Water or Other Hazards</i>	<i>Outdoor Space</i>	
There are no hazards.	The outdoor play area is in the yard area surrounding the child care home. There are no play structures used by child care children. Licensee understands requirements for play structure and ground covering.	

Documentation of Required Inspections

<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Furnace and Water Heater Inspection	6/10/2024	Accepted
Radon Inspection	6/17/2022	Accepted

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
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Technical Assistance

<i>Rule Number</i>	<i>Rule</i>
722.113c	Smoking on premises of group child care home or family child care home during hours of operation prohibited; smoking during other hours; notice to parent or legal guardian.
R 400.1945(7)	The records required in this rule must be retained for a minimum of 4 years.

Hours of Operation


<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>

06:00 AM To 5:00 PM	06:00 AM To 5:00 PM	06:00 AM To 5:00 PM	06:00 AM To 5:00 PM	06:00 AM To 5:00 PM		
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Bureau Recommendation

I recommend issuance of a regular license.

Approved By:

Julia Majka  Licensing Consultant	6/25/2024 Date		