



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

August 12, 2022

Melissa Shepard
3711 East Orchard Street
Delton, MI 49046

RE: License #: DF080093590
Melissa J. Shepard
3711 East Orchard Street
Delton, MI 49046

Dear Ms Shepard:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 8/10/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Blake". The signature is written in a cursive, flowing style.

Jennifer Blake, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(269) 615-5347

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DF080093590
Licensee Name:	Melissa Shepard
Licensee Address:	3711 East Orchard Street Delton, MI 49046
Licensee Telephone #:	(269) 623-4572
Licensee:	N/A
Name of Facility:	Melissa J. Shepard
Facility Address:	3711 East Orchard Street Delton, MI 49046
Facility Telephone #:	(269) 623-4572
Original Issuance Date:	07/20/2000
Capacity:	6
Age Range:	Ages Birth Thru 14 years

II. METHODS OF INSPECTION

Date of On-site Inspection(s): 08/10/2022

	No. of Records Reviewed	
No. of children enrolled in care	4	4
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	1	
No. of other children present at time of inspection	1	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: the main level of the home is approved for child use including the living room, dining room and kitchen as well as one bedroom.

Exiting information (including second floor and basement): There are three doors to the exterior of the home.

Approved variances - No Yes Description:

Key Indicator Inspection: no

Additional information:

- Pets? No Yes If yes, describe.
- Hot tubs or spa pool? No Yes If yes, are there appropriate barriers?
- Swimming pool? No Yes If yes, describe pool and barriers.
- Other water hazards? No Yes If yes, describe.
- Fireplace or wood burning stove? No Yes If yes, describe.
- Fireplace/wood burner in use during child care hours? No Yes If yes, describe barriers to protect children from burns.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records.

Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).



8/17/2022

Jennifer Blake
Licensing Consultant

Date