



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 28, 2021

Bernadette May  
 220 W. Hamilton St.  
 Alpena, MI 49707

RE: License #: DF040266930  
**May, Bernadette**  
**220 W. Hamilton Street**  
**Alpena, MI 49707**

Dear Ms. May:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/24/2021, I found one violation listed below and explained in the attached report:

R 400.1907(1)(a) Child's records.


You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jeannie C. Ellis".

Jeannie Ellis, Licensing Consultant  
Bureau of Community and Health Systems  
Ste 3  
931 S Otsego Ave  
Gaylord, MI 49735  
(989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DF040266930
<b>Licensee Name:</b>	Bernadette May
<b>Licensee Address:</b>	220 W. Hamilton St. Alpena, MI 49707
<b>Licensee Telephone #:</b>	
<b>Licensee:</b>	N/A
<b>Name of Facility:</b>	May, Bernadette
<b>Facility Address:</b>	220 W. Hamilton Street Alpena, MI 49707
<b>Facility Telephone #:</b>	(989) 354-8285
<b>Original Issuance Date:</b>	06/23/2004
<b>Capacity:</b>	6
<b>Age Range:</b>	Ages Birth Thru 17 years

## II. METHODS OF INSPECTION

Date of On-site Inspection(s): 06/24/2021

	No. of Records Reviewed	
No. of children enrolled in care	7	7
No. of assistant caregivers employed	0	0
No. of child care children present at time of inspection	4	
No. of other children present at time of inspection	0	
No. of assistant caregivers present at time of inspection	0	
Licensee present at time of inspection?	Yes	
Persons Interviewed:		
Licensee	<input checked="" type="checkbox"/>	
Assistant Caregivers	<input type="checkbox"/>	

Approved child use space: The approved child use space on the main floor includes; the front hall, living room, dining room, kitchen and bedroom. The upstairs bathroom is the only thing approved for use on the second floor.

Exiting information (including second floor and basement): There are two exits from the home. The first exit is located off the sun porch and provides egress to the front yard of the home. The second exit is located off the kitchen, through a back entryway and provides egress to the back yard of the home.

Approved variances -  No  Yes Description:

Key Indicator Inspection: no.

### Additional information:

- Pets? No  Yes  If yes, describe.  
There are two cats in this home. The cats have limited, supervised contact with the children in care.
- Hot tubs or spa pool? No  Yes  If yes, are there appropriate barriers?
- Swimming pool? No  Yes  If yes, describe pool and barriers.
- Other water hazards? No  Yes  If yes, describe.
- Fireplace or wood burning stove? No  Yes  If yes, describe.
- Fireplace/wood burner in use during child care hours? No  Yes  If yes, describe barriers to protect children from burns.

### III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care home administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the home's records, including staff records and children's records. Staff records include background checks, medical clearance information, and training information. Children's records include child information cards and child in care statements/receipts.

I observed rest time and quiet play time.

During the inspection, the child care home was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.1907**

**Child's records.**

**(1) Prior to a child's initial attendance, a licensee shall obtain the following documents:**

**(a) A completed child information card on a form provided by the department or a comparable substitute approved by the department.**

Three of the child information cards reviewed were missing information regarding allergies/special needs/ special instructions.

A corrective action plan was requested and approved on 06/24/2021. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care family home (capacity 1-6).

*Jeannie C. Ellis*

June 28, 2021

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Jeannie Ellis  
Licensing Consultant

Date