



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 16, 2022

Michelle Timmer  
3582 Greenfield Lane  
Hamilton, MI 49419

RE: License #: DF030095967  
**Michelle Timmer**  
**3582 Greenfield Lane**  
**Hamilton, MI 49419**

Dear Ms. Timmer:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your home on 03/15/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Family and Group Child Care Homes.

The violations that were found are:

**R 400.1904a**      **Child care staff member; employment requirements.**

(2) Before caring for children at a child care home, an individual shall provide the licensee with all of the following:

(c) Proof of training in the prevention of infectious disease, including immunizations. Hours of training in the prevention of infectious disease from MiRegistry will be allowed to count for training hours to meet this requirement.

One child care staff member did not complete training in the prevention of infectious disease, including immunizations prior to caring for children.

**R 400.1905**      **Training**

(9) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety

update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

Licensee did not complete the 2020 or 2021 health and safety refresher courses.

**R 400.1932 Home maintenance and safety.**

(2) All dangerous and hazardous materials or items must be stored securely and out of the reach of children.

Hazardous material such as insect repellent and hygiene products were found in unlocked cabinets located in the kitchen and bathrooms and were accessible to children.

On 3/15/2022, you gave us an acceptable written corrective action plan.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Wagster". The signature is written in a cursive, flowing style.

Rebecca Wagster, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(269) 615-6055