



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 23, 2023

Amanda Mattea
Detroit Public Schools Comm. District
16164 Asbury Park
Detroit, MI 48235

RE: License #: DC820413235
Marion Law Academy
19411 Cliff Street
Detroit, MI 48234

Dear Mrs. Mattea:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/13/2023, I found 4 violation(s) listed below and explained in the attached report:

400.8112(2)(b) Comprehensive background
400.8131(6) Professional development
400.8131(12) Professional development
400.8143(1) Children's records

Due to the violations, you must send us a corrective action plan by 03/10/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jacquelin Windham, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (313) 938-6526

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC820413235
Licensee Name:	Detroit Public Schools Comm. District
Licensee Address:	16164 Asbury Park Detroit, MI 48235
Licensee Telephone #:	(313) 873-1760
Licensee/Designee:	Amanda Mattea, Designee
Name of Facility:	Marion Law Academy
Facility Address:	19411 Cliff Street Detroit, MI 48234
Facility Telephone #:	(313) 866-3400
Original Issuance Date:	08/18/2022
Capacity:	18
Age Range:	Ages 4 years 0 months Thru 5 years 0 months
Program Components:	GSRP TRANSPORTATION FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/13/2023
Date of Environmental Health Inspection: 07/15/2022
Date of Fire Safety Inspection: 01/09/2023
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	14	10
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	12	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	12	
Persons Interviewed:	Licensee/Licensee Designee	☐
	Program Director	☒
	Caregiving staff	☐

Approved Child Use Space: 111 and Gym
Approved Program Director: D. Jackson-Coleman
Approved Central Administrator: Amanda Mattea
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

During the onsite inspection, I did not locate consent and disclosure forms for all childcare staff members.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

A review of health and safety hours indicate all childcare staff have not completed the required refresher courses. P. Brown is missing 2020 and 2021 courses. D. Jackson-Coleman is missing the 2021 course.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

A review of MiRegistry revealed D. Jackson-Coleman did not complete 16 clock hours of professional development for 2021 and 2022.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Five of the ten child information cards reviewed did not have employers contact information.

During the onsite inspection, I found the room to be clean and organized. The staff were engaging the children and providing appropriate care and supervision.

Consultation and technical assistance provided on ...

Maintaining the licensing board with required postings.

Continue to provide assistance/support to staff as they obtain required records and place in licensing binder.

The facility also needs additional play equipment as there does not appear to be an adequate amount. The room is licensed for 18 children and there must be a **minimum** of 3, well stocked play spaces. See Rule. 400.8173(5). What the district supplies in each area will be determined by the curriculum used. The rooms must also allow for adequate equipment/supplies to meet Rule. 400.8173(7).

Please review MICR (child immunization report) for accuracy.

Remove Mrs. Finney-Criss from MiRegistry account unless she is working directly with children.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



02/24/2023

Jacquelin Windham
Licensing Consultant

Date