



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 9, 2023

Darrlisha Newby
Heel Development Center LLC
8881 Beech Daly Rd
Redford, MI 48239

RE: License #: DC820412104
Heel Development Center
8881 Beech Daly Rd
Redford, MI 48239

Dear Miss Newby:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/24/2023, I found 11 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8110** **Applicant; licensee; licensee designee; requirements.**
- R 400.8112** **Comprehensive background check; fingerprinting.**
- R 400.8112** **Comprehensive background check; fingerprinting.**
- R 400.8125** **Staff; volunteer; requirements.**
- R 400.8128** **Staff; volunteer; tuberculosis.**
- R 400.8131** **Professional Development requirements.**
- R 400.8143** **Children's records.**
- R 400.8143** **Children's records.**
- R 400.8146** **Information provided to parents.**
- R 400.8161** **Emergency procedures.**
- R 400.8335** **Food services and nutrition; provided by center.**

Due to the violations, you must send us a corrective action plan by 03/24/2023. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

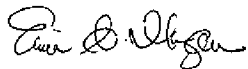
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at 517 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Erica A. Hogan, MA.Ed, Licensing Consultant
 Department of Licensing and Regulatory Affairs
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 313 402-7554
HoganE1@michigan.gov

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License#: DC820412104

Licensee Name: Heel Development Center LLC

Licensee Address: 8881 Beech Daly Rd
Redford, MI 48239

Licensee Telephone #: (313) 489-3877

Licensee/Designee: Darrlisha Newby, Designee

Name of Facility: Heel Development Center

Facility Address: 8881 Beech Daly Rd
Redford, MI 48239

Facility Telephone #: (313) 489-3877

Original Issuance Date: 08/24/2022

Capacity: 28

Age Range: Ages 1 year 6 months Thru 12 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
SCHOOL AGE
HEAD START
FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/27/2023
 Date of Environmental Health Inspection: 07/27/2022
 Date of Fire Safety Inspection: 06/02/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

	No. of Records Reviewed	
No. of children enrolled in care	7	3
No. of staff employed	3	1
No. of volunteers	0	0
No. of children present at time of inspection	2	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	2	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The entire center is approved for child use space. There is a front classroom upon entering the center and there is a large area past the reception desk that is approved child use space.
 Approved Program Director: Ms. Darrlisha Newby is the approved program director.
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection there were two children present. The children were playing upon my arrival. I observed them engaging in tabletop activities. I had an exit conference with Mrs. Darrlisha Newby regarding the onsite inspection. Technical Assistance was provided regarding leaving qualified and knowledgeable staff in her absence.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110 Applicant; licensee; licensee designee; requirements.

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

During the onsite inspection on 02/27/2023, there was no licensing notebook that contained the original licensing study report and the most recent modification report on the premises and made accessible to parents.

R 400.8112 Comprehensive background check; fingerprinting.

**(2) An applicant or licensee shall do all of the following:
 (c) Provide to the department, upon request, a copy of the individual's completed and signed form or forms.**

During the onsite inspection on 02/27/2023, there was no Consent Disclosure forms for staff that were completed and on file at the center.

R 400.8112 Comprehensive background check; fingerprinting.

**(2) An applicant or licensee shall do all of the following:
 (e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.**

During the onsite inspection on 02/27/2023, there were staff named that were not in the child care background check system. There were staff who were in the child care background check system that should have been disconnected.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

During the onsite inspection on 02/27/2023, there was no signed abuse and neglect statements from each staff member on file at the center.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours perweek for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

During the onsite inspection on 02/27/2023, there was no proof that staff was free of communicable disease, tuberculosis on file at the center.

R 400.8131 Professional development requirements.

(10) All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.

During the onsite inspection on 02/27/2023, there was no CPR/First Aid certificate of the program director on file at the center.

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

During the onsite inspection on 02/27/2023, there were 4 of 7 child information records not on file at the center.

R 400.8143 Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

(a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).

During the onsite inspection on 02/27/2023, there were 4 of 7 immunization records not on file at the center.

R 400.8146 Information provided to parents.

(1) A center shall provide a written information packet to each parent enrolling a child that includes at least all of the following:

- (a) Criteria for admission and withdrawal.
- (b) Schedule of operation, denoting hours, days, and holidays during which the center is open, and services are provided.
- (c) Fee policy.
- (d) Discipline policy.
- (e) Food service policy.
- (f) Program philosophy.
- (g) Typical daily routine.
- (h) Parent notification plan for accidents, injuries, incidents, and illnesses.
- (i) Transportation policy, if applicable.
- (j) Medication policy.
- (k) Exclusion policy for child illnesses.
- (l) Notice of the availability of the center's licensing notebook. The notice must include all of the following:
 - (i) The licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans for the last 5 years.
 - (ii) The licensing notebook is available to parents during regular business hours.
 - (iii) Licensing inspection reports, special investigation reports, and corrective action plans from at least the past 3 years are available on the department's child care licensing website at www.michigan.gov/michildcare. The website address must be in bold print.
 - (m) The website where parents can access these rules is www.michigan.gov/michildcare.

During the onsite inspection on 02/27/2023, there were 4 of 7 written information packets signed by parents, not on file at the center.

R 400.8161 Emergency procedures.

- (7) A written log indicating the date and time of fire and tornado drills must be kept on file at the center.

During the onsite inspection on 02/27/2023, there was no record indicating a date and time that fire drills or tornado drills had been conducted.

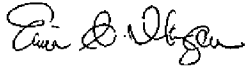
R 400.8335 Food services and nutrition; provided by center.

- (8) All of the following apply to milk:
 - (a) Containers must be labeled with the date opened.

During the onsite inspection on 02/27/2023, there was opened milk in the refrigerator with no label of the date of opening.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license and increased monitoring to include unannounced inspections.



03/09/2023

Erica Hogan
Licensing Consultant

Date