



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

July 7, 2022

Jennifer Danclovic  
My First Schoolhouse Inc  
2212 Hubbell  
Dearborn, MI 48128

RE: License #: DC820409956  
**Parkside Church**  
**17200 Outer Drive**  
**Dearborn Heights, MI 48127**

Dear Ms. Danclovic:

This letter is to advise you that the 07/05/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

<b>Violation cited</b>	<b>Noncompliance observed</b>	<b>Plan to correct</b>	<b>Date to be completed</b>
R 400.8110 Applicant; licensee; licensee designee; requirements.	The licensing notebook on the premise is incomplete. The licensing notebook summary sheet did not outline the documents that was in the licensing notebook.	Licensee will ensure that the licensing notebook summary sheet is completed.	06/07/2022
R 400.8143 Children's records.	10 of the 10 child information cards reviewed were incomplete. They were missing the following information: date admission, employer name, work phone, physician's name and phone number.	Licensee will ensure that the child information cards are updated and complete.	06/07/2022

R 400.8143 Children's records.	The center attendance record did not include each child's arrival and departure time.	Licensee will ensure that the attendance record include arrival and departure time.	06/07/2022
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (313) 456-0380.

Sincerely,



Selika Johnson, Licensing Consultant  
 Bureau of Community and Health Systems  
 Cadillac Pl. Ste 9-100  
 3026 W. Grand Blvd  
 Detroit, MI 48202  
 (313) 938-5922