



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 10, 2023

Salma Kazan
My Montessori House
27 Shady Hollow Dr.
Dearborn, MI 48124

RE: License #: DC820406246
My Montessori House
A160
835 Mason St.
Dearborn, MI 48124

Dear Mrs. Kazan:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 01/10/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer were all missing Consent and disclosure forms on file. Mrs. Kazan shared that she does not recall ever filling the form out.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer and her supervised volunteer did not have signed abuse and neglect statements on file.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

On 1/10/2023, one child care staff member, one supervised volunteer and one unsupervised volunteer did not have TB test results on file.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer did not have certifications showing completion of training in Administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling, and storing of hazardous materials and appropriate disposal of bio-contaminants, precautions in transporting children, and child development. All these trainings are covered in the health and safety training course one and two.

R 400.8143 Children's records.

- (1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

On 1/10/2023, I reviewed 16 child care records. Of the 16 records reviewed, all were missing the Date of Admission, 11 were missing Allergy information, 4 were missing parents employer information, and one was missing the child information card. All child information cards used were old editions.

R 400.8161 Emergency procedures.

- (1) Written procedures for the care of children and staff for each of the following emergencies must be developed and implemented:
 - (d) Serious accident, illness, or injury.

On 1/10/2023, There was no written plan for serious accidents or injuries posted.

REPEAT VIOLATION ESTABLISHED
LRS Dated: 1/28/2022
Corrective Action Plan Dated: 01/31/2022

R 400.8325 Sanitization.

(1) All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multi-purpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.

On 1/10/2023, before eating lunch, the tables were only wiped with Clorox wipes. The tables were not washed with the three step process of wash, rinse, and sanitized.

On 1/10/2023, during an onsite inspection, there were 12 children present and two adults. The classroom was outside taking toy animals for a while upon arrival. Once they returned from their walk, they had free time to play around the classroom. Children were invited to play playdough with the supervised volunteer or play freely around the classroom. Children were engaged in various workbooks, playing on indoor climbers or playing with animals. After free time, children cleaned up for story time and large group music and movement. They listed and danced to various songs before washing hands for lunch.

Technical assistance was provided regarding updating their written information packet to include the centers choice in keeping a licensing notebook on hand or not as well as getting a PSOR clearance check on their supervised volunteer. One child care staff members CPR card was expired as well. Mrs. Kazan stated that she believes the staff member has already renewed her CPR. They will get a copy of the card and keep it on file.

Due to the violations, you must send us a corrective action plan by 1/30/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

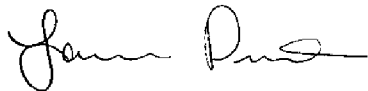
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Laura Piacentini, Licensing Consultant
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Child Care Licensing Bureau
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Lansing, MI 48909
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