



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 31, 2023

Salma Kazan
My Montessori House
27 Shady Hollow Dr.
Dearborn, MI 48124

RE: License #: DC820406246

RE: SI LOG #: **My Montessori House
A160
835 Mason St.
Dearborn, MI 48124**

Dear Mrs. Kazan:

This letter is to advise you that the 01/31/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(e)	On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer were all missing Consent and disclosure forms on file. Mrs. Kazan shared that she does not recall ever filling the form out	Staff members will fill out a consent and disclosure form and will keep it in their staff records. Records will be reviewed annually. In the future, all staff members and unsupervised volunteers will fill out a consent and disclosure form prior to working at the facility.	1/10-1/20/2023
R 400.8125(5)(a-c)	On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer and her	We will create a document to be signed and dated by staff and both supervised and unsupervised volunteers	1/10-1/20/2023

	supervised volunteer did not have signed abuse and neglect statements on file.	regarding abuse and neglect information upon entrance of the center. This statement will be kept in our records.	
R 400.8128	On 1/10/2023, one child care staff member, one supervised volunteer and one unsupervised volunteer did not have TB test results on file.	We will make sure staff and volunteers are up to date on TB testing upon entering the center and keep results on file.	1/10-1/20/2023
R 400.8131(5)(a-g)	On 1/10/2023, Mrs. Kazan, her child care staff member and her unsupervised volunteer did not have certifications showing completion of training in Administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling, and storing of hazardous materials and appropriate disposal of bio-contaminates, precautions in transporting children, and child development. All these trainings are covered in the health and safety training course one and two.	Staff members will take the required trainings health and safety course 1 & 2 on MiRegistry. We will submit proof of completion by 01/20/2023. In the future, all staff and unsupervised volunteers will complete the trainings within their first 90 days.	1/10-1/20/2023
R 400.8143(1)	On 1/10/2023, I reviewed 16 child care records. Of the 16 records reviewed, all were missing the Date of Admission, 11 were missing Allergy information, 4 were missing parents employer information, and one was missing the child information care. All child	Date of admission form will be filled out by all parents and kept in each child record upon entrance of the program. Allergy information along with parents information and child care will be filled out before entering the program and kept up to date all throughout the year as applicable. R 400.8161	1/10-1/20/2023

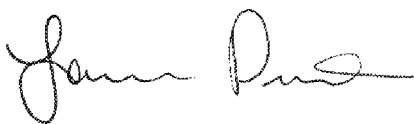
	information cards used were old editions.		
R 400.8161(1)(d)	On 1/10/2023, There was no written plan for serious accidents or injuries posted.	An emergency procedures plan will be written, printed, and posted in the class and kept on file.	1/10-1/20/2023
R 400.8325(1)	n 1/10/2023, before eating lunch, the tables were only wiped with Clorox wipes. The tables were not washed with the three step process of wash, rinse, and sanitized.	Moving forward, everyday before lunch, or any time that tables are sanitized, the three step process of wash, rinse, and sanitize will be enforced strictly.	1/10/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Laura Piacentini, Licensing Consultant
Department of Licensing and Regulatory Affairs
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
313-269-5879