



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

October 26, 2022

Robin Brown  
KCE Champions LLC  
Suite 1400  
21762 Harding  
Rockwood, MI 48173

RE: License #: DC820405739  
**KCE Champions LLC @ Hulsing  
8055 Fleet St  
Canton, MI 48187**

Dear Ms. Brown:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 10/24/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

**R 400.8112      Comprehensive background check; fingerprinting.**

(5) An individual who requires a comprehensive background check under section 5n of the act, MCL 722.115n, shall submit to the department, on a form prescribed by the department, all personally identifiable information necessary to conduct the comprehensive background check, including all of the following:

- (a) Full legal name.
- (b) All other names used in the past, including any maiden name or alias, the approximate date the other name was used, and the reason for the name change.
- (c) Suffix, if applicable.
- (d) Social Security number.
- (e) Date of birth.
- (f) Place of birth.
- (g) Country of citizenship.

- (h) Height.
- (i) Weight.
- (j) Hair color.
- (k) Eye color.
- (l) Gender.
- (m) Race.
- (n) Current address.
- (o) If the individual resided outside this state during the last 5 years, then provide each of those addresses.
- (p) Driver's license identification number and state issuing the license or a state identification number and state issuing it, if available.
- (q) Phone number.
- (r) Email address, if available.
- (s) Any other information deemed reasonably necessary by the department to determine the eligibility of the individual based on a name-based registry match.

The consent and disclosure form was not on file at the center.

**R 400.8113                      Program director qualifications; responsibilities.**

(1) Before hiring a new program director, a licensee or licensee designee shall submit a completed BCHS-CC 001 form, titled Child Care Licensing Information Request, and the credentials of the proposed program director to the department for review and approval.

There was a new program director at the center. She had not been approved by the department.

**Consultation provided:** I am recommending the licensee designee Ms Brown spend some time at the center. The lack of supervision and chaos was alarming. There were only 15 children present and I observed children missing out on the activity because they did not know what to do and no one noticed. The older children were running all over the place and sometimes they were redirected and other times not.

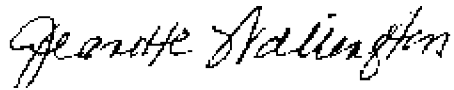
Due to the violations identified in the report, **a written corrective action plan** is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.

- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (313) 456-0380.

Sincerely,



Jeanette C. Wallington, Licensing Consultant  
Bureau of Community and Health Systems  
Child Care Licensing Division  
611 West Ottawa street  
P.O. Box 30664  
Lansing, MI 48909  
517-284-9730

(313) 938-6221