



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Addendum to Original Report  
**Inspection Type:** Modification

**Date of Inspection:** 4/8/2024  
**Date of Report:** 4/11/2024

<b>Licensee Name(s)</b>	<b>License Number</b>
Order Thy Steps Learning Center	DC820404721
<b>Capacity</b>	<b>Facility Name</b>
40	Order THY Steps
<b>Program Type</b>	<b>Licensee Designee(s)</b>
Center	Sabrina Patrice Moton
<b>Central Administrator(s)</b>	<b>Program Director(s) Name</b>
	Shay Elizabeth Moton <b>Qualifications:</b>  <b>Date PD Approved:</b>
<b>Facility Address</b>	<b>Mailing Address</b>
10605 Mack Ave, Detroit, MI, 48214	43216 Pendleton Circle, Sterling Heights, MI, 48313
<b>Facility Phone Number</b>	<b>Facility Email Address</b>
3134738848	orderthystepsdevelopment@gmail.com

### Findings of the Inspection

**Purpose of Addendum:** On 03/28/2024, the licensee requested an increase in capacity from 30 to 45 children.

#### Findings and Conclusions:

The terms of the original license have been modified on 04/11/2024.

The center added one additional toilet and sink and can now accommodate an increased capacity. The center is comprised of one large main room, divided into three well defined spaces and two rooms in a hallway behind the large main room.

The large main room was originally licensed as two well defined spaces. The large main room has now been split into three well defined spaces. During the onsite inspection I measured the well-defined spaces. The toddler area had a decrease in capacity and the Preschool/School age area had an increase. A third well defined space, GSRP, was added to also increase the capacity. However, while there was an increase in capacity, the space does not accommodate the requested capacity increase. The two rooms in the hallway have remained the same.

Technical assistance has been provided on the capacity of mixed age group spaces and the need to maintain proper ratios based on the youngest child in the well-defined space. Technical assistance was also provided on how to split a well-defined space to accommodate both school age and preschool age children while maintaining the maximum capacity allowed for the space and ratio for the age group.

If you have questions regarding the report, please contact licensing consultant, Paris Howard at (313) 300-4317 or howardp10@michigan.gov. In the event that Paris Howard is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Description of Facility</b>
Order Thy Steps is located 10605 Mack Avenue in the city of Detroit. The facility is adjacent to Order Thy Steps Church.

<b>Approved Child Use Space</b>
The licensee/ licensee designee understands that the ratio of child care staff member to children and the maximum group size is determined by the youngest child in the room. Equipment in the room must be appropriate for the ages of the children in the room.

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Infant Room 1	First room when entering the hallway.	No
<b>Age Range: Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
Infants and toddlers: 4		177 square feet.	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Infant Room 2	Last room at the end of the hallway.	No
<b>Age Range: Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
Infants only: 3		138 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Toddler	This room is well defined space that is located within the large main room when entering from the front door.	No
<b>Age Range: Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
Toddler aged children: 7		358 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	Pre-K	This room is well defined space that is located within the large main room when entering from the front door.	No
<b>Age Range: Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
<p>Preschool aged children capacity is 13 children. School aged capacity is 13 children. The maximum capacity for the entire space is 13 children whether school aged or preschool aged. If both age groups are present the space is to be split. On the left or right side will be school aged and on the left or right will be preschool. The walkway will be used to split sides. Child to staff ratios will need to be maintained for each separate age group.</p>		442 square feet	Yes

<b>Building/Wing</b>	<b>Room</b>	<b>Notes (location, well-defined space, etc.)</b>	<b>Lead Hazard Found</b>
	GSRP	This room is well defined space that is located within the large main room when entering from the front door.	No
<b>Age Range: Capacity</b>		<b>Square Footage</b>	<b>Space Used to Calculate Capacity</b>
Preschool aged children: 13		462 square feet	Yes

Documentation of Required Inspections		
Type of Inspection	Date of Inspection	Findings
Environmental Health Inspection	12/4/2023	This facility has been determined to be in compliance with applicable rules.

Description of Outdoor Play Area			
Location	Enclosed Space	Outdoor Hazards	Playground Inspection
The field located in the rear of the center. The staff will provide direct supervision.	Fully enclosed area	There are no outdoor hazards.	The playground inspection is not required.

Number of Sinks and Toilets			
Location	# of Handwashing Sinks	# of Toilets	# of Urinals
There is a boys and girls bathroom in the hallway across from Infant Room 1 and Infant Room 2.	3	3	0

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
06:00 AM To 8:00 PM	06:00 AM To 8:00 PM	06:00 AM To 8:00 PM	06:00 AM To 8:00 PM	06:00 AM To 8:00 PM		

Terms, Program Components, and Variances							
Full Time or Part Time Care	Months of Operation	Care Before 6 AM	Care After 6 PM	Before School or After School Care	Overnight Care	Weekend Care	Head Start/GSRP
Both Full and Part Time	Year Round	No	No	Before/After School	No	No	
<b>Food Service</b>	Yes, the center provides onsite meals and snacks.						
<b>Transportation</b>	No						
<b>Swimming</b>	No						
<b>Variances</b>	No						

**Recommendation**

I recommend the approved child use spaces be modified to accommodate the increase in capacity from 30 to 40 children birth to school age.

**Approved By:**

*Paris Howard*

Paris Howard

**Licensing Consultant**

04/11/2024

**Date**