



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 27, 2022

Aderika McClain
Wayne-Metro CAA
8th Floor
7310 Woodward Ave.
Detroit, MI 48202

RE: License #: DC820400061

**Ronald Brown Academy
11530 Outer Drive East
Detroit, MI 48224**

Dear Ms. McClain:

This letter is to advise you that the 12/27/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8112(2)(b) Comprehensive background check; fingerprinting	On 12/08/2022, two staff members were missing consent and disclosure forms on file at the facility.	All staff files have been updated. The child care background check forms have been added to all staff files. As new staff are onboarded the Site Manager will create a file folder that contains all required on site licensing documents for that staff person.	12/22/2022-ongoing
.400.8131(12) Professional development requirements.	On 12/08/2022, one staff member did not complete the required health and safety refresher course.	Kalaundra Hall returned from maternity leave on 12/27/22. The 2021 & 2022 health and safety refresher course registration links are closed. She will complete the	Immediately upon availability of new links

		2021 & 2022 rereshers course once a new link is available.	
R.400.8131(3) Professional development requirements	On 12/08/2022, two of the newly hired employees were missing proof of trainings in the prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect. This training is included in the MiRegistry health and safety trainings course two.	One of the newly hired staff has been disconnected from Ronald Brown in the CCBC system pending eligibility review. The other newly hired staff person completed both health and safety training course 1 and 2 which covers the requirement of this training	12/22/2022
R.400.8131(4) Professional development requirements	On 12/08/2022, two of the newly hired employees were missing proof of trainings in the prevention and control of infectious disease training, including immunizations. This training is included in the MiRegistry health and safety trainings course one.	One of the newly hired staff has been disconnected from Ronald Brown in the CCBC system pending eligibility review. The other newly hired staff person completed both health and safety training course 1 and 2 which covers the requirement of this training	12/22/2022
R.400.8131(5) Professional development requirements.	On 12/08/2022, two newly hired staff members did not have certifications showing completion of training in Administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling, and storing of hazardous materials and appropriate disposal of bio-contaminates, precautions in transporting children, and child development. All these trainings are covered in the	One of the newly hired staff has been disconnected from Ronald Brown in the CCBC system pending eligibility review. The other newly hired staff person completed both health and safety training course 1 and 2 which covers the requirement of this training	12/22/22

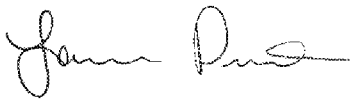
	health and safety training course one and two.		
R.400.8131(6) Professional development requirements.	On 12/08/2022, one child care staff member was missing her 16 clock hours of professional development for the 2020 and 2021 calendar year. For the 2020 calendar year, she had zero clock hours of training and for 2021 calendar year she had only three clock hours of training	The staff member is aware that she must complete 16 hours of professional development trainings on the topic relevant to the job responsibilities. To this end, the staff person has been asked to complete form CCL-4591 for the years of 2020, 2021 and 2022. The completed forms will be placed in the staff person file on site by January 9, 2023. Additionally, future trainings will be capture in MiRegistry and documented on the CCL-4591 form as they are completed.	January 9 th 2023-ongoing
R.400.8143(1) Children's records	On 12/08/2022, two out of the 12 records reviewed were missing child information cards.	An audit of the student files were conducted. Students who were missing child information cards can not return to the program until they return their completed form.	12/22/22-ongoing
R.400.8143(8) Children's records	On 12/08/2022, three out of the 12 records reviewed were missing a signed statement from parents stating their child was in good health and up to date on immunizations.	An audit of the student files were conducted. Students who were missing their parent signature stating they are in good health and up to date on immunizations can not return to the program until they return their completed form.	12/22/22-ongoing
R400.8146(2) Information provided to parents.	On 12/08/2022, five out of the 12 records reviewed were missing signed written documentation that parents received the written information packet.	An audit of the student files were conducted. Students who were missing their signed parent handbook acknowledgement form can not return to the program until they return their completed form.	12/22/22-ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730

Sincerely,

A handwritten signature in black ink, appearing to read "Laura Piacentini". The signature is fluid and cursive, with the first name "Laura" written in a larger, more prominent script than the last name "Piacentini".

Laura Piacentini, Licensing Consultant
Department of Licensing and Regulatory Affairs
Child Care Licensing Bureau
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Lansing, MI 48909
313-269-5879