



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 7, 2022

Amanda Mattea
Detroit Public Schools Comm. District
16164 Asbury Park
Detroit, MI 48235

RE: License #: DC820389481
Brenda Scott Academy
18440 Hoover Street
Detroit, MI 48205

Dear Mrs. Mattea:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/05/2022, I found (5) violation(s) listed below and explained in the attached report:

R 400.8110	Applicant; licensee...
R 400.8131	Professional development
R 400.8112	Comprehensive background.
R 400.8128	Staff; volunteer
R 400.8143	Children records

Due to the violations, you must send us a corrective action plan by 04/27/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Jacquelin Windham, Licensing Consultant
 Child Care Licensing
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (313) 938-6526

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC820389481
Licensee Name:	Detroit Public Schools Comm. District
Licensee Address:	16164 Asbury Park Detroit, MI 48235
Licensee Telephone #:	(313) 873-1760
Licensee/Designee:	Amanda Mattea, Designee
Name of Facility:	Brenda Scott Academy
Facility Address:	18440 Hoover Street Detroit, MI 48205
Facility Telephone #:	(313) 866-6700
Original Issuance Date:	01/05/2018
Capacity:	36
Age Range:	Ages 3 years 0 months Thru 5 years 0 months
Program Components:	GSRP

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/05/2022
Date of Environmental Health Inspection: 02/10/2020
Date of Fire Safety Inspection: 09/07/2021
Date of Lead Hazard Risk Assessment, if applicable: N/A: Newer Construction
Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	28	15
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	24	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	24	
Persons Interviewed:	Licensee/Licensee Designee	☐
	Program Director	☒
	Caregiving staff	☐

Approved Child Use Space: 107 and 109
Approved Program Director: J. Davis and M. Dimitriou
Approved Central Administrator: Dijani Dagle
Approved Variances: No
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8110

Applicant; licensee; licensee designee; requirements.

(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.

The required 5 calendar years of reports and corrective action plans were not on file for 2020 and 2021. In addition, no reports were documented on the summary sheet.

R 400.8112

Comprehensive background check; fingerprinting.

(2) An applicant or licensee shall do all of the following:

(a) Ensure that each individual who requires an eligibility determination under subrule (1) of this rule completes, signs, and submits all of the information required in subrule (5) of this rule, and in subrule (6) of this rule if applicable, on a form prescribed by the department. The forms are available on the department's website for the child care background check system, www.michigan.gov/ccbc. The form or forms must be signed and dated prior to the individual's appointment to be fingerprinted.

(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

Consent and Disclosure forms were not on file for all staff members in room 107.

R 400.8128

Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

TB test verification for the assistant in room 107 was not on file at the center.

R 400.8131

Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities...

All staff listed on the staffing plan did not complete 16 hours of professional development in 2020 and 2021.

R 400.8143

Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Several of the child information cards reviewed did not have the requested employers contact or allergy information.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.



04/07/2022

Jacquelin Windham
Licensing Consultant