



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 23, 2023

Brian Samuel
Matrix Human Services
1400 Woodbridge
Detroit, MI 48207

RE: License #: DC820382296
Matrix Head Start-East Lake
1021 Clairpointe
Detroit, MI 48215

Dear Mr. Samuel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 03/21/2023, I found 8 violation(s) listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131(6)	Professional development requirements.
R 400.8131(12)	Professional development requirements.
R 400.8134(2)(e)	Hand washing.
R 400.8134(3)(b)	Hand washing.
R 400.8137(1)(f)	Diapering; toileting
R 400.8335(8)(a)	Food services and nutrition; provided by center.
R 400.8335(8)(b)	Food services and nutrition; provided by center.
R 400.8380(5)	Maintenance of premises.

Due to the violations, you must send us a corrective action plan by 04/13/2023. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

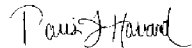
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Paris Howard, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC820382296
Licensee Name:	Matrix Human Services
Licensee Address:	120 Parsons Detroit, MI 48201
Licensee Telephone #:	(313) 962-5255
Licensee/Designee:	Brian Samuel, Designee
Name of Facility:	Matrix Head Start-East Lake
Facility Address:	1021 Clairpointe Detroit, MI 48215
Facility Telephone #:	(313) 962-5255
Original Issuance Date:	06/20/2016
Capacity:	120
Age Range:	Ages Birth Thru 5 years 0 months
Program Components:	PRESCHOOL INFANT/TODDLER HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/21/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: Pending
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 09/23/2022

		No. of Records Reviewed	
No. of children enrolled in care	39	10	
No. of staff employed	12	6	
No. of volunteers	0	0	
No. of children present at time of inspection	29		
No. of staff present at time of inspection	12		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	29		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Main Floor
 Approved Program Director: Stephanie James
 Approved Central Administrator: None
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new

health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.

During the onsite inspection on 03/21/2023, five out of six staff files reviewed had a staff member who had not completed the health and safety refresher for 2021. One out of six staff files had not completed the health and safety refresher for 2021 or 2022.

R 400.8131 Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.
- (b) Health, safety, and nutrition.
- (c) Family and community collaboration.
- (d) Program management.
- (e) Teaching and learning.
- (f) Observation, documentation, and assessment.
- (g) Interactions and guidance.
- (h) Child care center administrative rules.

During the onsite inspection on 03/21/2023, six out of six staff files reviewed did not have 16 clock hours of training for 2021. Five out of six staff files reviewed did not have 16 clock hours of training for 2022.

R 400.8134 Hand washing.

(2) All staff and volunteers shall wash their hands at all of the following times:

- (e) After each diapering.

During the onsite inspection on 03/21/2023, a staff member changed four diapers and did not wash their hands after any of the diaper changes.

R 400.8134 Hand washing.

(3) Staff and volunteers shall ensure that children wash their hands at all of the following times:

- (b) After toileting or diapering.

During the onsite inspection on 03/21/2023, four children had their diapers changed, none of the children washed their hands.

R 400.8137 Diapering; toileting.

(1) Except as provided in subrule (2) of this rule, diapering must occur in a designated diapering area that complies with all of the following:

(f) Is washed, rinsed, and sanitized after each use.

During the onsite inspection on 03/21/2023, a staff member changed four diapers and did not wash rinse or sanitize the changing table after any of the diaper changes.

R 400.8335 Food services and nutrition; provided by center.

(8) All of the following apply to milk:

(a) Containers must be labeled with the date opened.

During the onsite inspection on 03/21/2023, there were three containers of milk, vitamin D, soy, and lactaid milk open in a classroom refrigerator. None of the milk containers had the date opened.

R 400.8335 Food services and nutrition; provided by center.

(8) All of the following apply to milk:

(b) Milk must be served within 7 days of opening.

During the onsite inspection on 03/21/2023, there was soymilk container open in a classroom with an expiration date of 03/09/2023

R 400.8380 Maintenance of premises.

(5) There must be no flaking or deteriorating paint on interior and exterior surfaces or on equipment accessible to children.

During the onsite inspection on 03/21/2023, the girls and boy's bathrooms both had walls with chipped/peeling paint.

During the onsite inspection I observed children engaged in a variety of activities including playing, coloring, quiet time, rest time, and eating lunch. I observed positive child/caregiver interactions. The center is equipped with a variety of developmentally appropriate materials for children to use. I provided consultation on staff records having official transcripts and updated certificates and kids files being signed.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license to the this child care center.

Paris Howard

03/23/2023

Paris Howard
Licensing Consultant

Date