



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 14, 2022

Cristina Chinavare
Wyandotte Public Schools
639 Oak
Wyandotte, MI 48192

RE: License # DC820378441
WPS Early Childhood Center
2609 10th Street
Wyandotte, MI 48192

Dear Ms. Chinavare:

This letter is a follow-up to the incident report received 01/06/2022. Non-compliance is determined with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8158 Incident, accident, injury, illness, death, fire reporting.

(3) A licensee, licensee designee, or program director shall report to the department, via phone, fax, or email, within 24 hours of notification by a parent that a child received medical treatment or was hospitalized for an injury, accident, or medical condition that occurred while the child was in care.

A child was injured on 12/15/2021 while at the child care center. A written incident report was submitted to the department on 01/06/2022 by the program director/ licensee designee. The center did not report to the department within 24 hours of notification by a parent that a child received medical treatment for an injury that occurred while the child was in care.

R 400.8158 Incident, accident, injury, illness, death, fire reporting.

(4) A licensee, licensee designee, or program director shall submit a written report to the department of the occurrences outlined in subrules (1), (2), and (3) of this rule, in a format provided by the department, within 72 hours of the verbal report to the department.

A child was injured on 12/15/2021 while at the child care center. A written incident report was submitted to the department on 01/06/2022 by the program director/ licensee designee. The center did not provide a written report to the department within 72 hours of the verbal report.

Due to the violations, you must send us a corrective action plan by 02/11/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

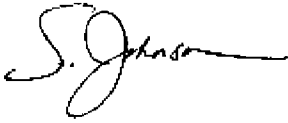
Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

You can find a copy of this confirming letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when confirming letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Johnson", with a long horizontal flourish extending to the right.

Selika Johnson, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-5922